

Residential Permit and Plan Review Checklist

Residential Decks

Instructions: Applicant will review this checklist to ensure application and plans are complete.

- Is the basement ceiling finished where the deck ledger is to be located? Yes No
- What type of floor system is in the existing home? _____
- Does the house have a cantilevered floor where the deck will be located? Yes No
If yes please provide design details. _____
- What is the spacing between the existing floor framing members at the location of ledger attachment, from center to center? _____ (inches)
- Will the deck ledger be parallel to the homes floor framing members? Yes No
- What type of rim will the deck ledger be attached to?
 - Nominal solid sawn lumber (Size; 2x_____) Minimum 1" Engineered Wood Product
 - 1 " x 9 1/2" Douglas fir laminated veneer lumber Deck ledger tension ties required per code
- Provide plans, including deck and stair locations and dimensions (to scale).
- Provide size & spacing of footings, posts, beams, joists, headers, decking, guardrails and handrails.
- Electrical service shall be 10 feet above or 3 feet to the side of the deck.
- Cross sections and/or elevations:
 - Height of deck from grade: _____
 - Diameter and depth of footings: _____
 - Rise and run of stairs (if applicable): _____

Free-standing deck additional details (Decks and platforms more than 30" above grade)

- What is the method of lateral support?
 - Diagonal bracing Column embedded in concrete Other: _____

*Separate permits are required for electrical, plumbing, mechanical, and sewer and water work associated with the project being applied for. Permits are specifically for work described on the application.

- All contractors must provide a copy/proof of their current Minnesota State License.
- All Minnesota state building contractors and remodelers performing any renovation on any house constructed prior to 1978 must provide a copy/proof of their EPA Lead Safe Certificate.

*Please allow a minimum of five business days for plan reviews.
Additional documentation may be required due to variations and/or revisions of projects.*