

City of St. Louis Park

APPLICATION FOR AMENDMENT OF ZONING ORDINANCE ZONING MAP DISTRICT BOUNDARY CHANGE

1. The application fee of \$2,000.00 must be submitted.
2. A **complete and accurate legal description** must be submitted. If the property is Torrens, a copy of the most current certificate of title must accompany the application. If the property is not Torrens, a copy of the most recent document which transferred title (a Warranty Deed, for example) must accompany the application.
3. Map or plat showing the lands proposed to be changed and all lands within 350 feet of the boundaries of the property proposed to be rezoned (required).

Two sets of names and address labels of all property owners within 350 feet of the boundaries of the parcel requested for the zoning map district boundary change must be submitted. The names and addresses must be as officially prepared by the Hennepin County Auditor's Office located on the 6th floor of the Government Center. (Telephone number 612-348-5910.)

4. Applications are reviewed by the Planning Commission on the first and third Wednesdays of the month. If a holiday falls on that date, the meeting will be held on the following Wednesday. To be eligible for consideration, a **complete** application must be received by the Community Development Department **30 days prior to the meeting date**. See schedule of deadline dates.

An application is not complete unless all of the above items are satisfied. Some applications and/or development plans may have unresolved matters which would delay consideration. **Applications received after the dates listed previously will not be considered until the following meeting.**

**APPLICATION DUE DATES
FOR CONSIDERATION AT
PLANNING COMMISSION MEETINGS**

Applications are reviewed by the Planning Commission on the first and third Wednesday of the month.* To be eligible for consideration, a **completed** application must be received by the Community Development Department on the following dates:

<u>Date Due to be considered at the</u>	<u>Planning Commission Meeting of:</u>	<u>Consideration at City Council on:</u>
January 4, 2010	February 3, 2010	March 1, 2010
January 18, 2010	February 24, 2010*	March 15, 2010
February 1, 2010	March 3, 2010	April 5, 2010
February 15, 2010	March 17, 2010	April 19, 2010
March 1, 2010	April 7, 2010	May 3, 2010
March 15, 2010	April 21, 2010	May 17, 2010
April 5, 2010	May 5, 2010	June 7, 2010
April 19, 2010	May 19, 2010	June 21, 2010
May 3, 2010	June 2, 2010	July 6, 2010**
May 17, 2010	June 16, 2010	July 19, 2010
June 7, 2010	July 7, 2010	August 2, 2010
June 21, 2010	July 21, 2010	August 16, 2010
July 6, 2010	August 4, 2010	September 7, 2010**
July 19, 2010	August 18, 2010	September 20, 2010
August 2, 2010	September 1, 2010	October 4, 2010
August 16, 2010	September 15, 2010	October 18, 2010
September 7, 2010	October 6, 2010	November 1, 2010
September 20, 2010	October 20, 2010	November 15, 2010
October 4, 2010	November 3, 2010	December 6, 2010
October 18, 2010	November 17, 2010	December 20, 2010
November 1, 2010	December 8, 2010*	January 3, 2011
November 15, 2010	December 15, 2010	January 18, 2011**
December 6, 2010	January 5, 2011	February 7, 2011
December 20, 2010	January 19, 2011	February 22, 2011**
January 3, 2011	February 2, 2011	March 7, 2011
January 18, 2011	February 16, 2011	March 21, 2011
February 7, 2011	March 2, 2011	April 4, 2011
February 21, 2011	March 16, 2011	April 18, 2011
March 7, 2011	April 6, 2011	May 2, 2011
March 21, 2011	April 27, 2011*	May 16, 2011

An application is not considered complete and **will not be accepted** until all requirements are satisfied. Requirements are included with application.

* If the first or third Wednesday of the month is a holiday, the Planning Commission meeting will be held the following Wednesday.

** If the first or third Monday is on a holiday, the City Council meeting will be held the following Tuesday unless that Tuesday is also a holiday. If this is the case, the meeting will be moved to the next succeeding Monday that is not a holiday.

**APPLICATION FOR AMENDMENT OF ZONING ORDINANCE
ZONING MAP DISTRICT BOUNDARY CHANGE**

Fee: \$2,000.00

CITY OF ST. LOUIS PARK, MINNESOTA

Case No. _____

Directions: All items must be completed. If the spaces provided are insufficient, use additional pages.

Planning
Staff _____

1. Name of Owner: _____ Telephone: _____

2. Address of Owner: _____

(no. & street) (city) (state) (zip)

3. Street address of property involved: _____

4. *Legal description of property involved*: Abstract Prop. _____ Torrens Prop. _____
(check one)

5. Zoning District:	6. Use:
Present: Proposed:	Present: Proposed:

7. What changed or changing conditions make the passage of this amendment necessary?

8. What is the expected effect of the proposed amendment?

9. What error, if any, in the existing Ordinance would be corrected by the proposed amendment?

*If the property is **Torrens**, a copy of the most current certificate of title must accompany the application.
If the property is **Abstract**, a copy of the most recent deed or instrument transferring the title must accompany the application.

10. What other circumstances justify the amendment?

11. Exhibits submitted:

_____ Map or plat showing the lands proposed to be changed and all lands within 350 feet of the boundaries of the property proposed to be rezoned (required).

_____ Two sets of names and address labels of all property owners of the land within 350 feet of the boundaries of the property proposed to be rezoned must be submitted. The names and addresses must be as officially prepared by the Hennepin County Auditor's Office located on the 6th floor of the Government Center. (Telephone number is 612-348-5910.)

_____ Other:

12. Acknowledgement and Signature:

The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of St. Louis Park to take the action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the Ordinance of the City of St. Louis Park and the laws of the State of Minnesota.

Print in name plus signature.

By _____
Name of Applicant (print)

Name of Current Fee Owner

Applicant's Signature

Signature of Current Fee Owner if different from Applicant or attach letter from Current Fee Owner