



Experience LIFE in the Park

Automatic Utility Bill Payment

The City of St. Louis Park offers an automatic payment plan to make it more convenient for customers to pay their quarterly bill for water, sewer, storm drainage and garbage collection. With your authorization, the City of St. Louis Park can automatically collect the amount due on your utility bill directly from your checking or savings account. Automatic payment offers you these benefits –

- Guaranteed payment of your utility bill on the due date
- No check writing
- No postage costs
- Guaranteed bill payment during extended absences

When you enroll in the Automatic Payment Plan, you'll still receive your normal billing statements notifying you of your total bill and the date your account will be charged. Signing up for automatic payment will not change your billing or payment schedule. If you have any questions about Automatic Payment, please call the utility billing office at 952/924-2111.

If you'd like to enroll in the automatic payment plan, simply complete this form and return it to the City of St. Louis Park along with one of the following:

- **voided check** - if you selected a **checking account** to be debited
- **savings deposit slip** - if you selected a **savings account** to be debited

The Automatic Payment Plan will not take affect until your next billing cycle. Please continue to make your payment until you see "AUTOMATIC PAYMENT – DO NOT PAY" at the top of your bill.

I/we authorize the City of St. Louis Park to initiate entries to debit my/our account as described below:

Checking account #: _____
(please attach a voided check)

Or

Savings account #: _____
(please attach a savings deposit slip)

I/we understand that this authority remains in full force and effect until the City of St. Louis Park receives written notification from me/us of its termination in such time and manner as to afford the City a reasonable opportunity to act. I/we understand that if I/we move, the final bill cannot be paid via the Automatic Payment process and I will make other arrangements to pay this bill.

For joint accounts, please provide both names and signatures:

Signature(s): _____

Full name(s): _____

Service address: _____

Utility bill account number (see upper left corner of your bill): _____

Daytime phone number (include area code): _____/ _____

Date: _____

Mail to: **Fax 952/924-2170**
Utility Billing Office - City Hall, 5005 Minnetonka Blvd, St. Louis Park, MN 55416.