



St. Louis Park Fire Department

3750 Wooddale Ave S
St. Louis Park, MN 55416
952-924-2595

Permit # _____

Permit application also available at City Hall or online at slpfire.org

Recreational Fire Application and Permit

- 1) Prior to the permit being issued, an inspection of the fire site or fire receptacle must be completed and approved by the St. Louis Park Fire Department. Inspections will be conducted within five (5) business days of receipt of permit application. Inspections will be typically take place Monday-Friday between the hours of 8:00 am and 4:30 pm and you need not be present unless you need to provide access to the area where the recreational fire will be located. Please include a drawing on the back of this sheet (on the grid) of the fire site location and distances from buildings, decks, property line, etc. Please plan ahead.
- 2) The fee for a recreational fire permit is \$25.00. The fee is non-refundable should the permit request be denied.
- 3) This permit will serve as a permanent permit for the current owner or renter residing at the property and is not required to be renewed annually, but may be rescinded or cancelled by the St. Louis Park Fire Department at any time. Permit is non-transferable.
- 4) Recreational fire sites include in-ground or above ground pits, fire rings, portable fire pits, bowls, chimneas and other approved wood burning devices. Natural gas or propane devices do not require a permit. Outdoor fireplaces as defined by the Minnesota State Building Code require a building permit prior to installation, but do not require a recreational burning permit.
- 5) The hours for recreational fires are 11AM-10PM on Sunday thru Thursday and 11AM-midnight on Friday & Saturday.
- 6) Fires shall be 3 feet or less in diameter and 3 feet or less in height. Fires shall be contained within a fire ring, pit or similar device constructed for such use.
- 7) State Fire Code states that fires shall not be located within 25 feet of any structure (including house, garage, decks, sheds, etc.) and shall not be located within 10 feet of the property line. The area within a 5 foot radius and directly above the fire shall be clear of combustibile materials.
- 8) The wood to be burned shall be clean, non-treated wood at least 1" in diameter and produce little detectable smoke or odor. Flammable or combustibile liquids, yard waste (branches, twigs, sticks, leaves or grass), garbage, recycling, plastic, furniture, construction materials or treated wood shall not be burned or used as starting materials.
- 9) Fire extinguishing equipment shall be readily available at all times. This may be a fire extinguisher with a minimum of a 2A rating, garden hose or other equipment designed for such use.
- 10) The prevailing winds shall be away from nearby residences and shall be 10 MPH or less.
- 11) The fire shall be attended at all times by at least one responsible person 18 years of age or older.
- 12) Recreational fires are prohibited when the Minnesota Department of Natural Resources has declared a burning ban or the Minnesota Pollution Control Agency has issued an air quality alert. www.dnr.state.mn.us or www.pca.state.mn.us
- 13) The Fire Chief or designee is authorized to order recreational fires immediately discontinued if the smoke emissions are offensive to occupants of surrounding properties or that the fire constitutes a hazardous condition. Please be considerate of your neighbors.
- 14) If the permit is revoked for any reason, a new application and associated fee will not be accepted for one full year.

Instructions: Please complete the information below and sign the application. Please include a drawing (on the back side of the white copy of this form) of the fire site location and distances from buildings, decks, sheds, property line, etc. You may mail or drop off the application, along with a check made payable to City of St. Louis Park for \$25.00 (non-refundable) to Fire Administration at address above or at City Hall. Upon receipt of your application we will inspect your property and issue approved permits within five (5) business days. If you are home during our inspection, we will leave the signed permit with you, otherwise we will mail you the permit.

Please check this box if you wish to be present during the inspection and we will contact you to make an appointment.

Are you the Owner or Renter of this property?

Property Owner confirmed in LOGIS Yes No

If you are a renter, please have the property owner sign our permission letter form and include it with the application.

Property Owner or Renter Name: _____

Person filling out this application must use their name - Please print legibly

Address _____ St. Louis Park, MN Zip Code _____

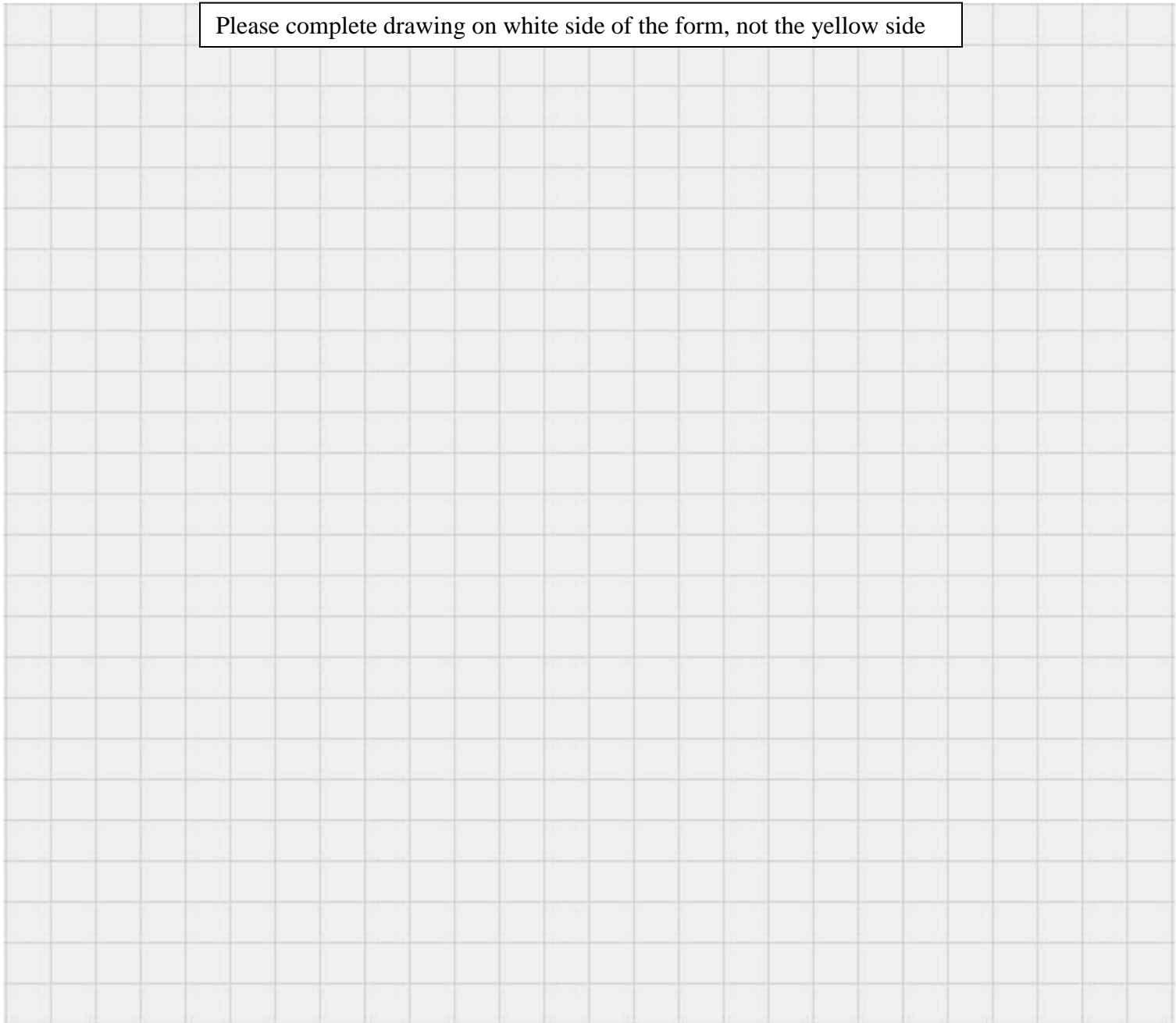
Email _____ Phone# _____

I, the undersigned, a legal adult 18 years of age or older, understand this permit does not release me of any liability for damages that may result from a recreational fire. A person without a permit or in violation of any provision of the permit is subject to a Civil Penalty fine of \$50.00 and/or guilty of a misdemeanor under the City of St. Louis Park Ordinance Section 14-80. A misdemeanor means a crime for which a sentence of not more than 90 days or a fine of not more than \$1,000, or both, may be imposed.

Applicant Signature _____ Date _____

Fire Department Representative _____ Date _____

Please complete drawing on white side of the form, not the yellow side



Depending on the size of the property, please choose one of the following scale options:

- One (1) cube equals five feet (if property is equal to or less than 130' wide and 125' long)
- One(1) cube equals ten feet (if property is equal to or greater than 130' wide and 125' long)

Please use this grid to show placement of the items below on your property and include measurements to show the distance between each item:

- Home
- Garages
- Decks
- Patios
- Sheds
- Detached Gazebos and Sunrooms
- Fences
- Any other structures on the property
- Location of the fire pit

Comments:

For Office Use Only

Type of Payment: ___ Check # _____ ___ Cash Date Received: _____