

## City of St. Louis Park

### APPLICATION FOR AMENDMENT OF ZONING ORDINANCE ZONING MAP DISTRICT BOUNDARY CHANGE

1. The application fee of \$2,000.00 must be submitted.
2. A **complete and accurate legal description** must be submitted. If the property is Torrens, a copy of the most current certificate of title must accompany the application. If the property is not Torrens, a copy of the most recent document which transferred title (a Warranty Deed, for example) must accompany the application.
3. Map or plat showing the lands proposed to be changed and all lands within 350 feet of the boundaries of the property proposed to be rezoned (required).

Two sets of names and address labels of all property owners within 350 feet of the boundaries of the parcel requested for the zoning map district boundary change must be submitted. The names and addresses must be as officially prepared by the Hennepin County Auditor's Office located on the 6<sup>th</sup> floor of the Government Center. (Telephone number 612-348-5910.)

4. Applications are reviewed by the Planning Commission on the first and third Wednesdays of the month. If a holiday falls on that date, the meeting will be held on the following Wednesday. To be eligible for consideration, a **complete** application must be received by the Community Development Department **30 days prior to the meeting date**. See schedule of deadline dates.

An application is not complete unless all of the above items are satisfied. Some applications and/or development plans may have unresolved matters which would delay consideration. **Applications received after the dates listed previously will not be considered until the following meeting.**

**APPLICATION DUE DATES  
FOR CONSIDERATION AT  
PLANNING COMMISSION MEETINGS**

Applications are reviewed by the Planning Commission on the first and third Wednesday of the month.\* To be eligible for consideration, a **completed** application must be received by the Community Development Department on the following dates:

<b><u>Date Due to be considered at the</u></b>	<b><u>Planning Commission Meeting of:</u></b>	<b><u>Consideration at City Council on:</u></b>
October 3, 2011	November 2, 2011	December 5, 2011
October 17, 2011	November 16, 2011	December 19, 2011
November 7, 2011	December 7, 2011	January 3, 2012
November 21, 2011	December 28, 2011*	January 17, 2012*
December 5, 2011	January 4, 2012	February 6, 2012
December 19, 2011	January 18, 2012	February 21, 2012*
January 2, 2012	February 1, 2012	March 5, 2012
January 16, 2012	February 15, 2012	March 19, 2012
February 6, 2012	March 7, 2012	April 2, 2012
February 20, 2012	March 21, 2012	April 16, 2012
March 5, 2012	April 4, 2012	May 7, 2012
March 19, 2012	April 18, 2012	May 21, 2012
April 2, 2012	May 2, 2012	June 4, 2012
April 16, 2012	May 16, 2012	June 18, 2012
May 7, 2012	June 6, 2012	July 2, 2012
May 21, 2012	June 20, 2012	July 16, 2012
June 11, 2012	July 11, 2012*	August 6, 2012
June 18, 2012	July 18, 2012	August 20, 2012
July 2, 2012	August 1, 2012	September 4, 2012*
July 16, 2012	August 15, 2012	September 17, 2012
August 6, 2012	September 5, 2012	October 1, 2012
August 20, 2012	September 19, 2012	October 15, 2012
September 3, 2012	October 3, 2012	November 5, 2012
September 17, 2012	October 17, 2012	November 19, 2012
October 1, 2012	November 7, 2012	December 3, 2012
October 15, 2012	November 21, 2012	December 17, 2012
November 5, 2012	December 5, 2012	January 7, 2013
November 19, 2012	December 19, 2012	January 22, 2013*
December 3, 2012	January 2, 2013	February 4, 2013
December 17, 2012	January 16, 2013	February 19, 2013*

An application is not considered complete and **will not be accepted** until all requirements are satisfied. Requirements are included with application.

\* If the first or third Wednesday of the month is a holiday, the Planning Commission meeting will be held the following Wednesday.

\*\* If the first or third Monday is on a holiday, the City Council meeting will be held the following Tuesday unless that Tuesday is also a holiday. If this is the case, the meeting will be moved to the next succeeding Monday that is not a holiday.

**APPLICATION FOR AMENDMENT OF ZONING ORDINANCE  
ZONING MAP DISTRICT BOUNDARY CHANGE**

Fee: \$2,000.00

**CITY OF ST. LOUIS PARK, MINNESOTA**

Case No. \_\_\_\_\_

Directions: All items must be completed. If the spaces provided are insufficient, use additional pages.

Planning Staff \_\_\_\_\_

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1. Name of Owner: \_\_\_\_\_ Telephone: \_\_\_\_\_

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2. Address of Owner: \_\_\_\_\_  
(no. & street) (city) (state) (zip)

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3. Street address of property involved: \_\_\_\_\_

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4. \*Legal description of property involved\*: Abstract Prop. \_\_\_\_\_ Torrens Prop. \_\_\_\_\_  
(check one)

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5. Zoning District:	6. Use:
Present:            Proposed:	Present:            Proposed:

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7. What changed or changing conditions make the passage of this amendment necessary?

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8. What is the expected effect of the proposed amendment?

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9. What error, if any, in the existing Ordinance would be corrected by the proposed amendment?

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\*If the property is **Torrens**, a copy of the most current certificate of title must accompany the application.  
If the property is **Abstract**, a copy of the most recent deed or instrument transferring the title must accompany the application.

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10. What other circumstances justify the amendment?

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11. Exhibits submitted:

\_\_\_\_\_ Map or plat showing the lands proposed to be changed and all lands within 350 feet of the boundaries of the property proposed to be rezoned (required).

\_\_\_\_\_ Two sets of names and address labels of all property owners of the land within 350 feet of the boundaries of the property proposed to be rezoned must be submitted. The names and addresses must be as officially prepared by the Hennepin County Auditor's Office located on the 6<sup>th</sup> floor of the Government Center. (Telephone number is 612-348-5910.)

\_\_\_\_\_ Other:

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12. Acknowledgement and Signature:

The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of St. Louis Park to take the action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the Ordinance of the City of St. Louis Park and the laws of the State of Minnesota.

**Print in name plus signature.**

By \_\_\_\_\_  
Name of Applicant (print)

\_\_\_\_\_  
Name of Current Fee Owner

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Signature of Current Fee Owner if different from Applicant or attach letter from Current Fee Owner