

**City of St. Louis Park**  
**Property Maintenance Certificate Application**  
**For One and Two Family Residences**

This application serves as a request for inspection of a residential property to be sold or to be transferred in ownership. Properties observed to be free of code deficiencies will be issued a Property Maintenance Certificate. The Property Maintenance Certificate will remain valid for one year from the date of issuance for transfer or sale of property.

**General Information**

Inspection Address: \_\_\_\_\_ Unit # \_\_\_\_\_ Zip Code \_\_\_\_\_

The Applicant Is:  Owner     Agent (Authorized to Act on Behalf of Owner)    Year Built \_\_\_\_\_

Single Family - \$215 \_\_\_\_\_ Duplex - \$295 \_\_\_\_\_ Condominium - \$135 \_\_\_\_\_

***Is this property non-owner occupied or rental***    Yes \_\_\_\_\_ No \_\_\_\_\_

**Owner Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone: (\_\_\_\_\_) \_\_\_\_\_ Alternate Phone (\_\_\_\_\_) \_\_\_\_\_

**Agent Information (if applicable)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_\_) \_\_\_\_\_

Inspections made by the City are a part of the City's duty to the general public to further compliance with city codes. Inspections do not constitute any representation, guarantee or warranty, wither implied or expressed, to the owner, buyer or any other individual as to the condition of the building or conformance to applicable construction codes. The Undersigned acknowledges that they have read this application, that the information is correct, and that the owner agrees to comply with applicable provisions of the St. Louis Park city code.

The Property Maintenance Inspection Certificate is not a disclosure of the condition of the property and does not relieve the seller or their representatives of any legal responsibilities for disclosure.

**Applicant's Name & Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Print & Sign Name**

**OFFICE USE  
ONLY**

Permit # \_\_\_\_\_

Entered by \_\_\_\_\_