

FREQUENTLY ASKED QUESTIONS:

What is CFMH?

The Crime Free Multi-Housing Program is designed to reduce crime, drugs, illegal and nuisance activity in apartment communities. Developed by Mesa Arizona Police in 1992, CFMH can be found throughout the U.S. and Canada. In addition, cities in: Japan, Finland, England and Puerto Rico are participating in CFMH.

The program consists of three phases to be completed under the supervision of local police:

- **Phase I:** Management Training
- **Phase II:** Crime Prevention Through Environmental Design Survey (CPTED)
- **Phase III:** Crime Watch, Resident Training

Once all three phases are completed, the property is fully certified. This allows the use of the Crime Free Housing Program sign and use of the official CFMH logo in advertising. Certification expires every year unless renewed with the Police.

****ST. LOUIS PARK ORDINANCE REQUIRES PHASE ONE ONLY, THE SUBSEQUENT PHASES ARE OPTIONAL****

Who Should Attend?

This training is recommended for owners, apartment managers, leasing agents and employees responsible for screening and approving residents.

However, other office staff, maintenance workers and grounds crew personnel are also encouraged to attend; this gives them an understanding of their roll in reporting suspicious activity and crime prevention.

Property owners, area, and regional managers also find the training valuable. It is important for the policy makers to understand the program so they will support their managers with any necessary changes to obtain full certification.

****ST. LOUIS PARK CITY ORDINACE ONLY REQUIRES THAT THE OWNER OR REPRESENTATIVE OF THE OWNER ATTENDS THE TRAINING****

What Will I Learn?

To fulfill the Phase I training requirement, **you must attend the entire day of training.**

- Applicant Screening & Tips
- Rental Agreements & Legal Issues/Evictions
- CPTED, Preparing the Property
- Recognizing Illegal Activity
- Working with Police and Cities

Speakers may include the drug task force, housing specialists, an attorney, and crime prevention unit.

Why Should I Attend?

- A stable, more satisfied tenant base
- Increased demand for rental units
- A reputation for active management
- Lower maintenance and repair costs
- Increased property values
- Improved personal safety for tenants, landlords, and managers
- Peace of mind that comes from spending more time on routine management, less time on crisis control

Where Is the Training?

St. Louis Park City Hall, Council Chambers, 5005 Minnetonka Blvd., St. Louis Park, MN 55416. If you need directions, please call 952-924-2600.

How Do I Sign Up?

- **Pre-registration is required.**
- Enrollment is limited, so register early.
- There is a **\$25.00 registration fee** that includes a handbook, refreshments, and lunch.

**Checks Payable To:
St. Louis Park Police Department (SLPPD)
Crime Prevention Fund**

- Please return enclosed registration form, no later than one week prior to class.
- **Mail to: Attn: Community Outreach, St. Louis Park Police Department, 3015 Raleigh Av. S., St. Louis Park, MN 55416.**
- **Class size is limited and registrants will be taken on a first-come, first-served basis.**
- Registration cannot be refunded.
- The registration form is included in this packet of information, along with an envelope.
- If you require any special accommodations (including dietary) for participating in the training, please contact Officer Kim Czapar at 952-924-2661 as soon as possible.
- Please fill out the Crime Free Multi-Housing Training Reminder sheet and keep for your records.

2010 Crime Free Multi-Housing Training Registration Form

The training and landlord guide provided by your local police department is intended to foster healthy and safe neighborhoods through landlord involvement to reduce drug dealing and other illegal activity in the community. The manual and training should not be regarded as legal advice or considered a replacement for the landlord's responsibility to be familiar with the law. In regard, I release the police department and its employees from all liability and responsibility from my participation in this training program.

Signature

Date

****YOU MUST SIGN THE ABOVE WAIVER IN ORDER TO COMPLETE YOUR REGISTRATION AND RECEIVE YOUR CERTIFICATE *****

How to register:

1. Complete both sides of this registration form and submit at least one week prior to the course. Missing information can delay your registration.
2. Payment must accompany registration. Please make checks payable to "SLPPD Crime Prevention Fund" in the amount of \$25.00.
3. Mail your completed form and payment in the enclosed envelope.
4. Sorry, we cannot accept registration over the phone.

(PLEASE NOTE: We do NOT send enrollment confirmations. You will be contacted only if: the training is full, the training is cancelled, or if the date, time, or location has changed.)

(PLEASE PRINT CLEARLY)

NAME _____
(Please print your name the way you would like it to appear on your certificate.)

ADDRESS: _____
(Please print home mailing address.)

CITY, STATE, ZIP _____

DAYTIME PHONE: _____ EMAIL: _____

TITLE/POSITION: _____

(PLEASE COMPLETE THE BACK OF THIS FORM)

RENTAL PROPERTY ADDRESS(ES):

**MANAGEMENT COMPANY NAME, ADDRESS, PHONE NUMBER:
(IF APPLICABLE)**_____

TRAINING DATE :

Thursday, September 16, 2010

**from 8:30am to 4:00pm at City of St. Louis Park City
Hall Council Chambers, 5005 Minnetonka Blvd., St.
Louis Park, MN 55416.**

**A box lunch is included in your registration fee. Lunch
includes a sandwich, chips, and a cookie. PLEASE CHECK
ONE CHOICE BELOW:**

- Turkey Sandwich**
- Roast Beef Sandwich**
- Tuna Sandwich**

Crime Free Multi-Housing Training REMINDER

****** Please keep this sheet as a registration reminder for yourself. We do not send out enrollment confirmations or a reminder letter. ******

Training date/time I registered for:

_____Thursday, September 16, 2010 from 8:30am to 4:00pm

My lunch selection was:

_____Turkey Sandwich
_____Roast Beef Sandwich
_____Tuna Sandwich

Training Location:

St. Louis Park City Hall
Council Chambers
5005 Minnetonka Blvd.
St. Louis Park, MN 55416

KEEP THIS PAGE OF INFORMATION FOR YOUR OWN RECORDS.