

Garbage hold request

Customers may submit a request to temporarily place their garbage collection on hold if the property is vacant for a minimum of four consecutive weeks. Solid waste collection includes garbage, recycling, organics recycling and yard waste. All solid waste services will be on hold.

To qualify for a garbage hold, the following criteria must be met:

- The property must be vacant for a minimum of four consecutive weeks.
- You must notify utility billing two weeks prior to the property being vacant. We will not backdate credit for days prior to when the request was received.
- Garbage, recycling and organics recycling containers must be placed in a location where they are not visible to the hauler.
- For vacancies that may last over a year, a new form must be submitted each year. A new form will be sent out approximately 30 days prior to the expiration to the forwarding address indicated. If the form is not returned by the previous form's end date, service will resume and charges will apply.

What happens if I meet all qualifications?

- Garbage service (garbage, recycling, organics recycling and yard waste) will be temporarily suspended.
- You will be given credit for the amount of days your garbage service was on hold during each billing period.
- The customer must notify utility billing of a change in the vacancy timeframe.

How do I submit my request?

If all the qualifications stated above are met, simply complete the garbage hold request form and return to the city utility billing office two weeks prior to the property being vacant.

Garbage hold form

My service address is: _____

Name on account: _____

Account number: _____

Phone number: _____

Collection day: _____

Reason for vacancy (select one): Travel/Vacation For Sale Foreclosure
 Remodel/Demo Other _____

The service address listed above will be vacant during the following dates:

Date leaving: _____

Date returning (maximum one year): _____

The forwarding address during my vacancy is:

I have read the details of the garbage hold request and have met the qualifications. If there is any change in my plans or return date, I will notify the City of St. Louis Park Utility Billing at 952.924.2111.

Signature

Please return this form directly to:

City of St. Louis Park
Attn: Utility Billing
5005 Minnetonka Blvd.
St. Louis Park, MN 55416
Fax: 952.924.2170
Email: utilitybilling@stlouispark.org

Official use only	
Received	_____
Sent to WM	_____
Service level	_____