ORDINANCE NO. ____-18

ORDINANCE ADOPTING FEES FOR CALENDAR YEAR 2019

THE CITY COUNCIL OF ST. LOUIS PARK ORDAINS:

Section 1. Fees called for within individual provisions of the City Code are hereby set by this ordinance for calendar year 2019.

Section 2. The Fee Schedule as listed below shall be included as Appendix A of the City Code and shall replace those fees adopted November 6, 2017 by Ordinance No. 2526-17 for the calendar year 2018 which is hereby rescinded.

ADMINISTRATIVE PENALTIES

Chapter 4 – Animal Regulations
Chapter 6 – Buildings & Building Regulations
Chapter 6, Article V – Property Maintenance Code
Chapter 8 – Business and Business Licenses
Chapter 12 – Environment
Chapter 12, Section 1 – Environment & Public Health Regulations Adopted by Reference
Chapter 12, Section 157 – Illicit Discharge and Connection
Chapter 12, Section 159 – Wetland Protection
Chapter 14 – Fire and Fire Prevention
Chapter 14, Section 75 – Open burning without permit
Chapter 20 – Parks and Recreation
Chapter 22 – Solid Waste Management
Chapter 22 – Solid Waste Management – Multifamily & Commercial
Chapter 22, Section 35b – Contagious Disease Refuse
Chapter 24 – Streets, Sidewalks & Public Places
Chapter 24, Section 24-43 – Household Trash & Recycling Containers blocking public way
Chapter 24, Section 50 – Public Property: Defacing or injuring
Chapter 24, Section 51 – Sweeping leaves or snow into street prohibited
Chapter 24, Section 151 – Work in public right-of-way without a permit
Chapter 24-342 – Snow, ice and rubbish a public nuisance on sidewalks; removal by owner
Residential
Commercial

Chapter 26 – Subdivision
Violations of a condition associated with a Subdivision approval.

Chapter 32 – Utilities
Violations of sprinkling ban.

Chapter 36 – Zoning
Chapter 36, Section 37 – Conducting a Land Use not permitted in the zoning district
Violation of a condition associated with a Conditional Use Permit, Planned Unit Development, or Special Permit approval

**Repeat Violations within 24 Months**
Double the amount of the fine imposed for the previous violation, up to a maximum of $2,000. For example, if there were four occurrences of a violation that carried a $50 fine, the fine for the fourth occurrence would be $400 (first: $50; second: $100; third: $200; fourth: $400).

**Fines in addition to abatement and licensing inspections**
Fines listed above may be in addition to fees associated with abatement and licensing inspections.

## CITY CLERK’S OFFICE

### Domestic Partnership
- Registration Application Fee: $50
- Amendment to Application Fee: $25
- Termination of Registration Fee: $25

## COMMUNITY DEVELOPMENT DEPARTMENT

### Comprehensive Plan Amendments
- $2,150

### Conditional Use Permit
- Major Amendment: $2,120
- Minor Amendment: $1,150

### Fence Permit
- Installation: $20

### Grant Technical Assistance (DEED, Met Council, Hennepin County, etc.)
- $3,000 ($2,000 non-refundable)

### Numbering of Buildings (New Addresses)
- $50

### Official Map Amendment
- $600

### Parking Lot Permit
- Installation/Reconstruction: $75
- Driveway Permit: $25

### Planned Unit Development
- Preliminary PUD: $2,150
- Final PUD: $2,150
- Prelim/Final PUD Combined: $3,200
- PUD - Major Amendment: $2,150
- PUD - Minor Amendment: $1,150

### Recording Filing Fee
- Single Family: $50
- Other Uses: $120

### Registration of Land Use
- $50

### Sign Permit
- Erection of Temporary Sign: $30
- Erection of Real Estate, Construction Sign 40+ ft: $100
- Installation of Permanent Sign without footings: $100
- Installation of Permanent Sign with footings: $150

### Special Permits
- Major Amendment: $2,150
- Minor Amendment: $1,150

### Street, Alley, Utility Vacations
- $900
**Subdivision Dedication**

- Park Dedication (in lieu of land)
  - Commercial/Industrial Properties: 5% of current market value of the unimproved land as determined by city assessor
  - Multi-family Dwelling Units: $1,500 per dwelling unit
  - Single-family Dwelling Units: $1,500 per dwelling unit
  - Trails: $225 per residential dwelling unit

- Subdivisions/Replats
  - Preliminary Plat: $1,000 plus $150 per lot
  - Final Plat: $600
  - Combined Process and Replats: $1,200 plus $150 per lot
  - Exempt and Administrative Subdivisions: $375

**Temporary Use**

- Carnival & Festival over 14 days: $1,500
- Mobile Use Vehicle Zoning Permit (Food or Medical): $50

**Time Extension**

- Traffic Management Plan: $200

**Tree Replacement**

- Cash in lieu of replacement trees: $135 per caliper inch

**Variances**

- Commercial: $500
- Residential: $300

**Zoning Appeal**

- $300

**Zoning Letter**

- $50

**Zoning Map Amendments**

- $2,100
- Under $2,150

**Zoning Permit**

- Accessory Structures, 120 ft or less: $25
- $2,150

**ENGINEERING DEPARTMENT**

**Installation/repair of Sidewalk, Curb Cut or Curb and Gutter Permit**

- Base Fee: $60

**Permit Parking- High School and Medical Need**

- No Charge

**Right-Of-Way Permits**

- **Excavation or Obstruction Permit**
  - Base Fee: $60
  - Hole in Road/Blvd (larger than 10” diameter): $60 per hole
  - Trenching in Boulevard: $200 per 100 linear feet (minimum $200)
  - Trenching in Roadway: $400 per 100 linear feet (minimum $400)
  - Delay Penalty: 2 times total permit fee

- **Small Cell Wireless Facility Permit**
  - Permit Fee: $1,500 per antenna
  - Rent to occupy space on a city-owned wireless support structure: $150 per year per antenna
  - Maintenance associated with space on a city-owned wireless support structure: $25 per year per antenna
  - Electricity to operate small wireless facility, if not purchased directly from utility:
    - (i) $73 per radio node less than or equal to 100 max watts
    - (ii) $182 per radio node over 100 max watts
    - actual costs of electricity, if the actual costs exceed the amount in item (i) or (ii): 2 times total permit fee

- Delay Penalty
Temporary No Parking Signs (for ROW permit work) Deposit of $25/sign (minimum $100 per permit)
Temporary Private Use of Public Property $350
Dewatering Permit Administrative Fee (all permits) $250
Discharge to Sanitary Sewer Charge based on duration/volume of discharge
Erosion Control Permit
  Application and Review – single family $200
  Application and Review – other applicants $450
  Deposit – single family $1,500
  Deposit – other applicants $3,000 per acre (min. $1,500)

**FIRE DEPARTMENT**

**False Fire Alarm**
<table>
<thead>
<tr>
<th></th>
<th>Residential</th>
<th>Commercial</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2nd offense in same year</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>3rd offense in same year</td>
<td>$150</td>
<td>$200</td>
</tr>
<tr>
<td>4th offense in same year</td>
<td>$200</td>
<td>$300</td>
</tr>
<tr>
<td>5th offense in same year</td>
<td>$200</td>
<td>$400</td>
</tr>
<tr>
<td>Each subsequent in same year</td>
<td>$200</td>
<td>$100 increase</td>
</tr>
</tbody>
</table>

**Fireworks Display Permit**
Service Fees Actual costs incurred
  Service Fee for fully-equipped & staffed vehicles $500 per hour for a ladder truck
  $325 per hour for a full-size fire truck
  $255 per hour for a rescue unit
  Service Fee of a Chief Officer $100 per hour
  After Hours Inspections $65 per hour (minimum 2 hrs.)

**Tent Permit**
- Tent over 200 sq. ft. $75
- Canopy over 400 sq. ft. $75

**INSPECTIONS DEPARTMENT**

**Building Demolition Deposit**
- 1 & 2 Family Residential & Accessory Structures $2,500
- All Other Buildings $5,000

**Building Demolition Permit**
- 1 & 2 Family Residential & Accessory Structures $180
- All Other Buildings $300

**Building Moving Permit**
$500

**Business Licenses**
- Billboards $165 $170 per billboard
- Commercial Entertainment $285 $290
- Courtesy Bench $60 $65
- Dog Kennel $165
- Environmental Emissions $330 $340
- Massage Therapy
  - Massage Therapy Establishment $370 $375
  - Massage Therapy License $120 $125
  - Therapists holding a Massage Therapy Establishment License $35
- Pawnbroker License Fee $2,000
  Per Transaction Fee $2
<table>
<thead>
<tr>
<th>Service</th>
<th>Fee 1</th>
<th>Fee 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigation Fee</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Penalty</td>
<td>$50 per day</td>
<td></td>
</tr>
<tr>
<td>Sexually Oriented Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investigation Fee (High Impact)</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>High Impact</td>
<td>$4,500</td>
<td></td>
</tr>
<tr>
<td>Limited Impact</td>
<td>$125</td>
<td></td>
</tr>
<tr>
<td>Tobacco Products &amp; Related Device Sales</td>
<td>$590</td>
<td>$600</td>
</tr>
<tr>
<td>Vehicle Parking Facilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enclosed Parking</td>
<td>$245</td>
<td></td>
</tr>
<tr>
<td>Parking Ramp</td>
<td>$195</td>
<td></td>
</tr>
</tbody>
</table>

**Certificate of Occupancy**
For each condominium unit completed after building occupancy

Change of Use (does not apply to 1 & 2 family dwellings)

<table>
<thead>
<tr>
<th>Square Footage</th>
<th>Fee 1</th>
<th>Fee 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 5,000 sq ft</td>
<td>$450</td>
<td>$500</td>
</tr>
<tr>
<td>5,001 to 25,000 sq ft</td>
<td>$750</td>
<td>$800</td>
</tr>
<tr>
<td>25,001 to 75,000 sq ft</td>
<td>$1,000</td>
<td>$1,200</td>
</tr>
<tr>
<td>75,001 to 100,000 sq ft</td>
<td>$1,400</td>
<td>$1,600</td>
</tr>
<tr>
<td>100,001 to 200,000 sq ft</td>
<td>$1,700</td>
<td>$2,000</td>
</tr>
<tr>
<td>above 200,000 sq ft</td>
<td>$2,200</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

Temporary Certificate of Occupancy – Single Family
Temporary Certificate of Occupancy – All other occupancies

**Certificate of Property Maintenance**

<table>
<thead>
<tr>
<th>Type</th>
<th>Fee 1</th>
<th>Fee 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in Ownership</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Condominium Unit</td>
<td>$150</td>
<td>$155</td>
</tr>
<tr>
<td>Duplex (2 Family dwellings)</td>
<td>$325</td>
<td>$335</td>
</tr>
<tr>
<td>Multi-Family (apartment) Buildings</td>
<td>$255</td>
<td>$300 per building + $15 $17 per unit</td>
</tr>
<tr>
<td>Single Family Dwellings</td>
<td>$235</td>
<td></td>
</tr>
<tr>
<td>All Other Buildings:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Up to 5,000 sq ft</td>
<td>$450</td>
<td>$500</td>
</tr>
<tr>
<td>5,001 to 25,000 sq ft</td>
<td>$750</td>
<td>$800</td>
</tr>
<tr>
<td>25,001 to 75,000 sq ft</td>
<td>$1,000</td>
<td>$1,200</td>
</tr>
<tr>
<td>75,001 to 100,000 sq ft</td>
<td>$1,400</td>
<td>$1,600</td>
</tr>
<tr>
<td>100,001 to 200,000 sq ft</td>
<td>$1,700</td>
<td>$2,000</td>
</tr>
<tr>
<td>above 200,000 sq ft</td>
<td>$2,200</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

Temporary Certificate of Property Maintenance
SF Residential
All others

Certificate of Property Maintenance Extension

$60 $65

**Construction Permits (building, electrical, fire protection, mechanical, plumbing, pools, utilities)**

<table>
<thead>
<tr>
<th>Valuation</th>
<th>Base Fee</th>
<th>Additional Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to $500</td>
<td>$65</td>
<td></td>
</tr>
<tr>
<td>$500.01 to $2,000.00</td>
<td>$65 + $2 for each additional (or fraction thereof)</td>
<td>$100 over $500.01</td>
</tr>
</tbody>
</table>

**Construction Permits (cont.)**

<table>
<thead>
<tr>
<th>Valuation</th>
<th>Base Fee</th>
<th>Additional Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,000.01 to $25,000.00</td>
<td>$95 $15 for each additional (or fraction thereof)</td>
<td>$1,000 over $2,000.01</td>
</tr>
<tr>
<td>$25,001.00 to $50,000.00</td>
<td>$440 + $10 for each additional (or fraction thereof)</td>
<td>$1,000 over $25,000.01</td>
</tr>
<tr>
<td>$50,001.00 to $100,000.00</td>
<td>$690 + $7 for each additional</td>
<td></td>
</tr>
</tbody>
</table>
### Single Family Residential Exceptions:
- **Reroofing** – asphalt shingled, sloped roofs only
  - House or House and Garage: $140 - $145
  - Garage Only: $70 - $75
- **Residing**
  - House or House and Garage: $140 - $145
  - Garage Only: $70 - $75
- **Build Mounted Photovoltaic Panels**: $250

### Electrical Permit
- Installation, Replacement, Repair: $60 - $65 + 1.75% of job valuation
- Installation of traffic signals per location: $150
- Single family, one appliance: $60 - $65

### ISTS Permit
- (sewage treatment system install or repair): $125

### Mechanical Permit
- Installation, Replacement, Repair: $60 - $65 + 1.75% of job valuation
- Single Family Exceptions:
  - Replace furnace, boiler or furnace/AC: $70 - $75
  - Install single fuel burning appliance with piping: $70 - $75
- Install, replace or repair single mechanical appliance: $60 - $65

### Plumbing Permit
- Installation, Replacement, Repair: $60 - $65 + 1.75% of job valuation
- Single Family Exceptions:
  - Repair/replace single plumbing fixture: $60 - $65

### Private Swimming Pool Permit
- Building permit fees apply

### Public Swimming Pool Permit
- Building permit fees apply

### Sewer & Water Permit (all underground private utilities)
- Installation, Replacement, Repair: $60 - $65 + 1.75% of job valuation
- Single Family Exceptions:
  - Replace/repair sewer or water service: $95 - $100
- Water Access Charge: $750 - $800

### Competency Exams Fees
- Mechanical per test: $30
- Renewal - 3 year Mechanical: $30

### Contractor Licenses
- Mechanical: $105
- Solid Waste: $210
- Tree Maintenance: $100

### Dog Licenses
- 1 year: $25
2 year $40
3 year $50
Potentially Dangerous Dog License – 1 year $100
Dangerous Dog License – 1 year $250
Interim License $15
Off-Leash Dog Area Permit (non-resident) $55
Penalty for no license $40

**Inspections**

- After Hours Inspections: $250 plus $75 $90 per hour (minimum 2 hrs.) after the first hour based on valuation using building permit table
- Installation of permanent sign w/ footing inspection
- Re-Inspection Fee (after correction notice issued and has not been corrected within 2 subsequent inspections) $130

**Insurance Requirements**

- Circus $1,000,000 General Liability
- Commercial Entertainment $1,000,000 General Liability
- Mechanical Contractors $1,000,000 General Liability
- Solid Waste $1,000,000 General Liability
- Tree Maintenance & Removal $1,000,000 General Liability
- Vehicle Parking Facility $1,000,000 General Liability

**ISTS Permit**

- Sewage treatment system install or repair $125

**License Fees - Other**

- Investigation Fee $300 per establishment requiring a business license
- Late Fee 25% of license fee (minimum $50)
- License Reinstatement Fee $250
- Transfer of License (new ownership) $75

**Plan Review - 50% of amount due at time of application.**
- Exception: Single Family Residential additions, accessory structures and remodels.
- Building Permits 65% of Permit Fee
- Repetitive Building 25% of Permit Fee for Duplicate Structure
- Electrical Permits 35% of Permit Fee
- Mechanical Permits 35% of Permit Fee
- Plumbing Permits 35% of Permit Fee
- Sewer & Water Permits 35% of Permit Fee
- Single Family Interior Remodel Permits 35% of Permit Fee

**Rental Housing License**

- Condominium/Townhouse/Cooperative $95 per unit
- Duplex both sides non-owner occupied $180 per duplex
- Housing Authority owned single family dwelling units $15 per unit
- Multiple Family
  - Per Building $240
  - Per Unit $16
- Single Family Unit $130 per dwelling unit

**Temporary Noise Permit**

- $70

**Temporary Use Permits**

- Amusement Rides, Carnivals & Circuses $260
- Commercial Film Production Application $100
- Petting Zoos $60
- Temporary Outdoor Retail Sales $110

**Vehicle Decals**

- Solid Waste $25
- Tree Maintenance & Removal $10
### OPERATIONS AND RECREATION DEPARTMENT

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit to Exceed Vehicle Weight Limitations (MSC)</td>
<td>$50 each</td>
</tr>
<tr>
<td>Winter Parking Permit</td>
<td></td>
</tr>
<tr>
<td>Caregiver parking</td>
<td>$25</td>
</tr>
<tr>
<td>No off-street parking available</td>
<td>No Charge</td>
</tr>
<tr>
<td>Off-street parking available</td>
<td>$125</td>
</tr>
</tbody>
</table>

### POLICE DEPARTMENT

**Animals**

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Impound Initial impoundment</td>
<td>$40</td>
</tr>
<tr>
<td>2nd offense w/in year</td>
<td>$60</td>
</tr>
<tr>
<td>3rd offense w/in year</td>
<td>$85</td>
</tr>
<tr>
<td>4th offense w/in year</td>
<td>$110</td>
</tr>
<tr>
<td>Boarding Per Day</td>
<td>$30</td>
</tr>
<tr>
<td>Dangerous Dog Annual Review Hearing</td>
<td>$250</td>
</tr>
<tr>
<td>Potentially Dangerous Dog Annual Review Hearing</td>
<td>$250</td>
</tr>
</tbody>
</table>

**Criminal Background Investigation**

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Volunteers &amp; Employees</td>
<td>$5</td>
</tr>
</tbody>
</table>

**False Alarm (Police)**

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Residential</th>
<th>Commercial</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2nd offense in same year</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>3rd offense in same year</td>
<td>$100</td>
<td>$125</td>
</tr>
<tr>
<td>4th offense in same year</td>
<td>$100</td>
<td>$150</td>
</tr>
<tr>
<td>5th offense in same year</td>
<td>$100</td>
<td>$175</td>
</tr>
<tr>
<td>Each subsequent in same year</td>
<td>$100</td>
<td>$25 increase</td>
</tr>
<tr>
<td>Late payment fee</td>
<td>10%</td>
<td></td>
</tr>
</tbody>
</table>

**Solicitor/Peddler Registration**

| Fee | $150 |

**Lost ID Replacement Fee**

| Fee | $25 |

**Vehicle Forfeiture**

| Administrative fee in certain vehicle forfeiture cases | $250 |
Section 3. This ordinance shall take effect January 1, 2019.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Hearing</td>
<td>October 15, 2018</td>
</tr>
<tr>
<td>Second Reading</td>
<td>November 5, 2018</td>
</tr>
<tr>
<td>Date of Publication</td>
<td>November 15, 2018</td>
</tr>
<tr>
<td>Date Ordinance takes effect</td>
<td>January 1, 2019</td>
</tr>
</tbody>
</table>

Reviewed for Administration: Adopted by the City Council November 5, 2018

City Manager

Mayor

Attest:

Approved as to form and execution:

City Clerk

City Attorney

DRAFT
This ordinance sets 2019 fees as outlined in Appendix A of the City Code of Ordinances. The fee ordinance is modified to reflect the cost of providing services and is completed each year to determine what, if any, fees require adjustment. This ordinance shall take effect January 1, 2019.

Adopted by the City Council November 5, 2018

Jake Spano /s/
Mayor

A copy of the full text of this ordinance is available for inspection with the City Clerk.

Published in St. Louis Park Sailor: November 15, 2018