

Property maintenance inspection application

For commercial, industrial, public and multi-family structures

This is a request for inspection of a commercial, industrial, public or multi-family property to be sold or transferred in ownership. Properties observed to be free of code deficiencies will be issued a property maintenance certificate. The certificate will remain valid for one year from the date of issuance for transfer or sale of the property.

General information

Property address: _____

Square footage: _____ Year constructed: _____

Multi-family structures – Number of buildings: _____ Total number of units: _____

Current property ownership information

Name of business: _____ Contact name: _____

Street address: _____

City: _____ State: _____ ZIP code: _____

Phone: _____ Alternate phone: _____

Describe current use of space: _____

Proposed property ownership information

Name of business: _____ Contact name: _____

Street address: _____

City: _____ State: _____ ZIP code: _____

Phone: _____ Alternate phone: _____

Describe proposed use of space: _____

Applicant/contact information

Name of business: _____ Contact name: _____

Street address: _____

City: _____ State: _____ ZIP code: _____

Phone: _____ Alternate phone: _____

Inspections made by the city are part of the city's duty to the general public to further compliance with city codes. Inspections do not constitute any representation, guarantee or warranty, wither implied or expressed, to the owner, buyer or any other individual as to the condition of the building or conformance to applicable construction codes. The undersigned acknowledges that they have read this application, that the information is correct, and that the owner agrees to comply with applicable provisions of the St. Louis Park city code. The property maintenance inspection certificate is not a disclosure of the condition of the property and does not relieve the seller or their representatives of any legal responsibilities for disclosure.

Applicant name and signature: _____ Date: _____

Office use only

Permit number: _____ Fee: _____ Date entered/staff initials: _____

Zoning district: _____ Zoning approval: _____ Building occupancy: _____ Building approval: _____

2019 fees**Commercial, industrial or public**

| | |
|--------------------------------|---------|
| Up to 5,000 square feet | \$500 |
| 5,001 – 25,000 square feet | \$800 |
| 25,001 – 75,000 square feet | \$1,200 |
| 75,001 – 100,000 square feet | \$1,600 |
| 100,001 – 200,000 square feet | \$2,000 |
| 200,001 square feet or greater | \$2,500 |

Multi-family structures

| | |
|--------------|----------------------------------|
| Per building | \$300 per building \$17 per unit |
| Per unit | |

Staff notes