

MINUTES
St. Louis Park Housing Authority
City Hall – Community Room
Wednesday, September 12, 2018 5:04 P.M.

MEMBERS PRESENT: Commissioner Catherine Courtney, Commissioner Paul Beck, Commissioner Richard Webb, Commissioner Catherine Johnson

MEMBERS ABSENT: Commissioners David Gorski

STAFF PRESENT: Michele Schnitker, Marney Olson

1. Call to Order – The meeting was called to order at 5:02 p.m.
2. Approval of Minutes – Minutes approved for the May 9, 2018 Housing Authority Board meeting. Motion to approve made by Commissioner Webb and seconded by Commissioner Beck. Motion passed 4 - 0
3. Hearings – 2018 – 2022 capital fund program 5-year action plan resolution no.676 – Ms. Olson reviewed the 5 year action plan in detail.
Hearing opened, no one present
Hearing closed, motion to approve made by Commissioner Webb and seconded by Commissioner Beck. Motion passed 4-0
4. Presentation - None
5. Unfinished Business – None
6. New Business
 - a. Amendment of project based housing choice voucher assistance contract with Vail Place – Ms. Schnitker reviewed the amendment to the contract with Vail Place and recommended to extend the contract for an additional a 5 year through December 31, 2023. Motion to approve made by Commissioner Beck and seconded by Commissioner Webb. Motion passed 4-0.
 - b. Amendments to the Housing Authority Administrative Plan (Admin Plan) for the housing choice voucher program, resolution no.677 – Ms. Olson reviewed the updates to the Admin Plan and recommended that the board approve the Admin Plan. Motion to approve made by Commissioner Webb and seconded by Commissioner Johnson. Motion passed 4-0.
 - c. Approval of utility allowances for housing choice voucher program and public housing, resolution no.678 – Ms. Olson reviewed the utility allowances provided by Metropolitan Council. Motion to approve made by Commissioner Johnson and seconded by Commissioner Beck. Motion passed 4-0.
 - d. Update – approval of amended inclusionary housing policy – Ms. Schnitker gave an update on recently approved amendments to the inclusionary housing policy. No action required.

- e. Update – housing trust fund ordinance – Ms. Schnitker gave an update on the City Councils interest in establishing a local housing trust fund. No action required.

7. Communications from Executive Director -

- a. Claims List – June - September 2018
- b. Communications
 - 1. Monthly Report - September 2018
 - 2. Award of Mainstream vouchers
 - 3. Family Self Sufficiency Program Update
 - 4. Fee Accounting Services Update
 - 5. 2017 Rental Survey
 - 6. Draft Financial Statements - not available

8. Other

9. Adjournment

Commissioner Webb moved to adjourn the meeting, and Commissioner Johnson seconded; the motion passed 4-0. The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Paul Beck, Secretary