

## Community TV studio production plan

Title of program: \_\_\_\_\_

Producer's name: \_\_\_\_\_ Email: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP code: \_\_\_\_\_

Requested date: \_\_\_\_\_

Subject and content:

### Studio program production planning categories

#### What kind of program

- Performance     Presentation     Interview     Slide show

#### What is the topic?

- Single topic with program     Several topics (each in separate chapter)

#### What audio would be used?

- Studio microphone     Video tape     Commercially licensed music     Pre-recorded audio

#### What permissions do you need?

- Video appearance     Audio announcement     Pre-recorded video     Pre-recorded audio

#### What video will be used?

- Computer picture files     Pictures mounted on 8.5" x 11" cards     PowerPoint slides  
 8.5" x 11" art cards     Studio presentation     Studio interview

Producer's signature (parent of minor): \_\_\_\_\_ Date: \_\_\_\_\_

St. Louis Park staff: \_\_\_\_\_ Date: \_\_\_\_\_

I plan to tape a studio TV program, for St. Louis Park, MN Community TV. I understand that each studio use must result in a program which I submit to Community TV. I understand that I may not start a different production until this one is completed. If producer is a minor, parent or guardian must chaperone and sign, accepting responsibility.