6:20 p.m. ECONOMIC DEVELOPMENT AUTHORITY – Council chambers

1. Call to order

2. Roll call

3. Approval of minutes
   3a. EDA meeting minutes Sept. 3, 2019

5. Reports – None

7. New business
   7a. 2020 preliminary HRA levy certification
       Recommended action: Motion to adopt EDA Resolution authorizing the 2020 Preliminary HRA levy.

6:30 p.m. CITY COUNCIL MEETING – Council chambers

1. Call to order
   1a. Pledge of allegiance
   1b. Roll call

2. Presentations
   2a. 2019 Evergreen Awards
   2b. Recognition of donations

3. Approval of minutes
   3a. City council meeting minutes of Aug. 19, 2019
   3b. Special city council minutes of Aug. 26, 2019
   3c. Study session minutes of Aug. 26, 2019
   3d. Special study session minutes of Sept. 3, 2019

4. Approval of agenda and items on consent calendar
   NOTE: The Consent Calendar lists those items of business which are considered to be routine and/or which need
   no discussion. Consent items are acted upon by one motion. If discussion is desired by either a Councilmember
   or a member of the audience, that item may be moved to an appropriate section of the regular agenda for discussion.
   The items for the Consent Calendar are listed on the last page of the Agenda.
   Recommended Action: Motion to approve the Agenda as presented and items listed on the Consent Calendar; and to waive reading of all resolutions and ordinances. (Alternatively: Motion to add or remove items from the agenda, or move items from Consent Calendar to regular agenda for discussion.)

5. Boards and Commissions – None

6. Public hearings – None

7. Requests, petitions, and communications from the public – None
8. **Resolutions, ordinances, motions and discussion items**

8a. 2020 preliminary property tax levy certification

   **Recommended action:** Motion to adopt Resolution approving 2020 preliminary property tax levy and setting the budget public hearing date for December 2, 2019.

8b. 2020 preliminary HRA levy certification

   **Recommended action:** Motion to adopt Resolution authorizing the 2020 Preliminary HRA Levy.

8c. First reading of ordinance repealing and replacing city code Section 2-184 related to the TAC

   **Recommended action:** Motion to approve the first reading of ordinance repealing and replacing city code Section 2-184 transitioning the telecommunications advisory commission (TAC) to the community technology advisory commission (CTAC) and set the second reading for Oct. 7, 2019.

9. **Communications – None**

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Auxiliary aids for individuals with disabilities are available upon request. To make arrangements, please call the administration department at 952/924-2525 (TDD 952/924-2518) at least 96 hours in advance of meeting.
Consent calendar

4a. Approve second reading and adopt Ordinance amending the official zoning map under Chapter 36 of the St. Louis Park Code of Ordinances and approve the Summary Ordinance for publication.

4b. Approve second reading and adopt Ordinance amending Chapter 36 of the St. Louis Park Code of Ordinances relating to self-storage facilities and approve the summary ordinance for publication.

4c. Adopt Resolution approving acceptance of a monetary donation from the National Association of Government Web Professionals in an amount not to exceed $2,500 for all related expenses for Jason Huber, Information Technology Manager, to attend the 2019 National Association of Government Web Professionals National Conference in Salt Lake City, Utah.

4d. Approve a premises amendment to the off-sale intoxicating liquor license for Yayin Gadol, LLC dba Top Ten Liquors, located at 5111 Excelsior Blvd. in St. Louis Park.

4e. Adopt Resolution approving bylaw revisions allowing for the transition of the telecommunications advisory commission to the community technology advisory commission.

4f. Authorize the mayor and city manager to execute the North Cedar Lake Regional Trail cooperative agreement with Three Rivers Park District.

4g. Adopt Resolution approving acceptance of a donation from Athletic Business in an amount not to exceed $450 to cover the registration fee for Kori Shingles, Recreation and Facilities Supervisor, to attend the Athletic Business Conference in Orlando, Florida November 13 - 16, 2019.

4h. Adopt Resolution authorizing the installation of parking restrictions on the east side of Vernon Avenue from Minnetonka Boulevard to 2955/2957 Vernon Avenue.

4i. Approve the second reading and adopt Ordinance pertaining to size limitations for retail and service uses in the C-1 zoning district and approve summary ordinance for publication.

St. Louis Park Economic Development Authority and regular city council meetings are carried live on civic TV cable channel 17 and replays are frequent; check www.parktv.org for the schedule. The meetings are also streamed live on the internet at www.parktv.org, and saved for video on demand replays. The agenda is posted on Fridays on the official city bulletin board in the lobby of city hall and on the text display on civic TV cable channel 17. The agenda and full packet are available by noon on Friday on the city’s website.
1. Call to order

President Hallfin called the meeting to order at 6:30 p.m.

Commissioners present: President Steve Hallfin, Tim Brausen, Rachel Harris, Thom Miller, Margaret Rog, and Jake Spano.

Commissioners absent: Anne Mavity

Staff present: Executive Director (Mr. Harmening), City Clerk (Ms. Kennedy), City Attorney (Mr. Knutson), Community Development Director (Ms. Barton), Deputy City Manager/Human Resources Director (Ms. Deno), Police Chief Harcey, Assistant Zoning Administrator (Mr. Morrison), Senior Planner (Mr. Walther), and Recording Secretary (Ms. Pappas).

2. Roll call

3. Approval of minutes

3a. EDA minutes of Aug. 5, 2019

It was moved by Commissioner Spano, seconded by Commissioner Brausen, to approve the Aug. 5, 2019 EDA meeting minutes as presented.

The motion passed 6-0 (Commissioner Mavity absent).

4. Approval of agenda and items on EDA consent calendar


4b. Adopt EDA Resolution No. 19-09 accepting conveyance of 7341 Highway 7 property from the City of St. Louis Park.

4c. Adopt EDA Resolution No. 19-10 and EDA Resolution No. 19-11 approving the assignment and assumption and the assignment and subordination with 10 West End, LLC relative to the amended and restated redevelopment contract with Duke Realty and Limited Partnership.

It was moved by Commissioner Brausen, seconded by Commissioner Spano, to approve the EDA agenda as presented and the items on the consent calendar.

The motion passed 6-0 (Commissioner Mavity absent).
5. Reports – none

6. Old business – none

7. New Business – none

8. Communications – none

9. Adjournment

The meeting adjourned at 6:35 p.m.

______________________________________  _________________________________________
Melissa Kennedy, secretary                      Steve Hallfin, president
Executive summary

Title: 2020 preliminary HRA levy certification

Recommended action: Motion to adopt EDA Resolution authorizing the 2020 Preliminary HRA levy.

Policy consideration: Does the EDA desire to approve as a preliminary levy the full 0.0185% of estimated market value allowable for HRA purposes of $1,332,978.

Summary: The HRA levy was originally implemented in St. Louis Park due to legislative changes in 2001 which significantly reduced future tax increment revenues. The City Council elected at that time to use the levy proceeds for future infrastructure improvements in redevelopment areas. By law, these funds could also be used for other housing and redevelopment purposes. Given the councils priorities related to affordable housing, staff recommends the HRA Levy continue at the maximum allowed by law for the 2020 budget year.

The HRA Levy cannot exceed 0.0185% of the estimated market value of the City. Therefore, staff has calculated the maximum HRA Levy for 2020 to be $1,332,978 based on valuation data from Hennepin County which is an increase of $98,377 from 2019.

The EDA is allowed to authorize the HRA levy and then forward this recommendation to the city council. Council action is required before certification. All special taxing districts levies must be certified to the county auditor by September 30th.

Financial or budget considerations: The proposed levy is $1,332,978 for taxes payable 2020.

Strategic priority consideration:
All areas of the adopted strategic priorities are impacted by the city’s budget.
- St. Louis Park is committed to being a leader in racial equity and inclusion in order to create a more just and inclusive community for all.
- St. Louis Park is committed to continue to lead in environmental stewardship.
- St. Louis Park is committed to providing a broad range of housing and neighborhood-oriented development.
- St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely and reliably.
- St. Louis Park is committed to creating opportunities to build social capital through community engagement.

Supporting documents: EDA resolution

Prepared by: Tim Simon, chief financial officer
Reviewed by: Nancy Deno, deputy city manager/HR director
Approved by: Tom Harmening, city manager
EDA Resolution No. 19-____

Authorizing the proposed levy of a special benefit levy pursuant to Minnesota Statutes, Section 469.033, subdivision 6 and approval of a preliminary budget for fiscal year 2020

Whereas, pursuant to Minnesota Statutes, Section 469.090 to 469.108 (the “EDA Act”), the City Council of the City of St. Louis Park created the St. Louis Park Economic Development Authority (the "Authority"); and

Whereas, pursuant to the EDA Act, the city council granted to the Authority all of the powers and duties of a housing and redevelopment authority under the provisions of the Minnesota Statutes, sections 469.001 to 469.047 (the "HRA Act"); and

Whereas, Section 469.033, Subdivision 6, of the HRA Act permits the Authority to levy and collect a special benefit levy of up to 0.0185 percent of estimated market value in the city upon all taxable real property within the city; and

Whereas, the Authority desires to levy a special benefit levy in the amount of up to 0.0185 percent of estimated market value in the city for taxes payable in 2020; and

Whereas, pursuant to Minnesota Statutes, Section 275.065, the Authority is required to adopt a proposed budget and a proposed tax levy and submit the same to the County Auditor by September 30; and

Whereas, the Authority has before it for its consideration a copy of a proposed budget for its operations for the fiscal year 2020 and the amount of the proposed levy for collection in 2020 shall be based on this budget and the long range financial management plan, subject to any adjustments in the budget as finally approved prior to certification of the final special benefit levy.

Now therefore be it resolved, be it resolved by the Board of Commissioners of the St. Louis Park Economic Development Authority:

1. The proposed budget of $1,332,978 for the operations of the Authority in fiscal year 2020, as presented for consideration by the city council, is hereby in all respects approved, subject to final approval by the Authority before certification of the tax levy under Minnesota Statutes, Section 275.07.

2. Staff of the Authority are hereby authorized and directed to file the proposed budget with the city in accordance with Minnesota Statutes, Section 469.033, Subdivision 6.

3. The proposed special benefit levy pursuant to Minnesota Statutes, Section 469.033, Subdivision 6, is hereby approved in a maximum amount equal to 0.0185 percent of estimated market value in City of St. Louis Park, currently estimated to be
$7,205,290,500, with respect to taxes payable in calendar year 2020, subject to final approval by the Authority before certification of the special benefit levy pursuant to Minnesota Statutes, Section 275.07.

4. Staff of the Authority are hereby authorized and directed to seek the approval by resolution of the city council of the levy of special benefit taxes payable in 2020 and to take such other actions as are necessary to bring before the Board the final budget and levy to be sent to the county auditor on or before five working days after December 20, 2019.

Reviewed for administration:  

Adopted by the Economic Development Authority, September 16, 2019

______________________________
Thomas K. Harmening, executive director

______________________________
Steve Hallfin, president

Attest:

______________________________
Melissa Kennedy, city clerk
Executive summary

Title: 2019 Evergreen Awards

Recommended action: The mayor is requested to present the 2019 Evergreen Award to the following recipients:

- Rebecca & James Wesslund – 5926 W. 39th St. (Elmwood Neighborhood)
- Elizabeth & Joseph Muggli – 3029 Oregon Ave. S. (Oak Hill Neighborhood)
- Jennifer Dalquist – 2830 Webster Ave. S. (Birchwood Neighborhood)

Policy consideration: None at this time.

Summary: The Evergreen Award is presented each year in recognition of properties which are uniquely designed with well-maintained landscapes with an emphasis on parcels that are visible to the passerby. Businesses, apartments and houses are all eligible to receive the award.

The judges selecting the Evergreen Award recipients this year were Katie Warner, Jim Vaughan, Judy Voigt, Nancy Rose and Kala Fisher. Judges were selected because they have an interest in flowers, plants, landscaping and landscape design.

There were nine nominations this year spread throughout the city. Winners are presented with an award certificate, a Dwarf Alberta Spruce tree and “Evergreen Award Winner” sign posted in their boulevard for two weeks. Jim Vaughan, Natural Resources Coordinator, will be at the meeting to present the awards to the winner.

Financial or budget considerations: Not applicable.

Strategic priority consideration: St. Louis Park is committed to continue to lead in environmental stewardship.

Supporting documents: None

Prepared by: Stacy M. Voelker, senior office assistant
Jim Vaughan, natural resources coordinator
Reviewed by: Cynthia S. Walsh, director of operations and recreation
Approved by: Tom Harmening, city manager
Executive summary

Title: Recognition of donations

Recommended action: Mayor to announce and express thanks and appreciation for the following donations being accepted at the meeting and listed on the consent agenda:

<table>
<thead>
<tr>
<th>From</th>
<th>Donation</th>
<th>For</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Business</td>
<td>Up to $450</td>
<td>Registration fee for Recreation and Facilities Supervisor Kori Shingles to attend the Athletic Business Conference in Orlando, FL on Nov. 13-16, 2019</td>
</tr>
<tr>
<td>National Association of Government Web Professionals (NAGW)</td>
<td>Up to $2,500</td>
<td>Expenses related to Information Technology Manager Jason Huber’s attendance at the 2019 NAGW National Conference in Salt Lake City, UT on Sept. 18-20, 2019</td>
</tr>
</tbody>
</table>

Strategic priority consideration: Not applicable.

Supporting documents: None

Prepared by: Debbie Fischer, administrative services office assistant
Approved by: Tom Harmening, city manager
1. **Call to order**

Mayor Spano called the meeting to order at 6:33 p.m.

Councilmembers present: Mayor Jake Spano, Tim Brausen, Steve Hallfin, Rachel Harris, Anne Mavity (arrived at 6:45 p.m.), Thom Miller, and Margaret Rog.

Councilmembers absent: None

Staff present: City Manager (Mr. Harmening), City Attorney (Mr. Mattick), Senior Project Manager (Mr. Walther), Assistant Zoning Administrator (Mr. Morrison), Engineering Director (Ms. Heiser), Transportation Engineer (Mr. Manibog), Senior Planner (Mr. Walther), Westwood Hills Nature Center Manager (Mr. Oestreich), Sr. Management Analyst (Ms. Carrillo Perez), and Recording Secretary (Ms. Pappas).

Guests: Rachel Mattson, WHNC activity specialist; SLP Junior Naturalist recognition recipients and families; Alyssa Fram, Minnesota Recreation and Park Association Representative.

1a. **Pledge of allegiance**

1b. **Roll call**

2. **Presentations**

2a. **Westwood Hills Nature Center junior naturalist recognition**

Mayor Spano thanked Ms. Mattson and the 63 youth volunteers involved in the junior naturalist program. Ms. Mattson stated this summer, youths volunteered over 1,600 hours, adding that students involved are entering 7th grade through those just completing their senior year of high school. She stated they are interested in serving their community while gaining knowledge and experience in the outdoors. Ms. Mattson added the students learn leadership skills, and are involved in animal care, as program aides, and behind the scenes with various projects around the center.

Mayor Spano noted many of the students travel from outside of St. Louis Park to volunteer at the center, which says much about the program.

Councilmember Brausen thanked the volunteers, and suggested staff survey youth about the center to learn about what they enjoy and what barriers there might be to access to the center. He noted transportation is a barrier for some youth, and he is interested in how they get to the center, whether by car pool, public transportation,
parents driving, or other means. He asked the students to share their experience, if the city reaches out to them, in order for the city to work on these issues in the future.

Councilmember Harris added the students gain life skills and job skills by volunteering, noting how valuable and transferable these skills are. She stated she herself learned many valuable skills as a junior naturalist, and later went on to become an environmental planner and today sits on the city council.

2b. Minnesota Recreation and Park Association award of excellence presentation

Ms. Fram presented the City of St. Louis Park with the 2018 Award of Excellence for the Be The Light Winter Solstice Event at Westwood Hills Nature Center.

Mayor Spano thanked Becky McConnell for her hard work on this event and congratulated her on this award.

2c. Recognition of donations

Mayor Spano thanked the following, on behalf of the city and council, for their donations:
- American Legion Post 282 for $3,300 to purchase fire department equipment
- Girl Scouts of Minnesota for $50 to purchase fire department equipment

3. Approval of minutes

3a. Study session minutes of July 22, 2019

*It was moved by Councilmember Rog, seconded by Councilmember Brausen, to approve the study session minutes of July 22, 2019 as presented.*

*The motion passed 7-0.*

4. Approval of agenda and items on consent calendar

4a. Approve second reading of and adopt Ordinance No. 2565-19 amending the zoning map under Chapter 36 and directing staff to publish the revised official zoning map. *(Requires 5 votes.)*

4b. Approve an extension until August 15, 2020 for Melrose Company to record the final plat for Arlington Row Apartment East and Arlington Row Apartment West.

4c. Approve the Living Streets Policy.

4d. Approve entering into a Small Wireless Facility Collocation Agreement with Verizon.

4e. Adopt Resolution No. 19-094 approving acceptance of the following donations:
- American Legion Post 282 donated $3,300 for purchasing fire equipment
- Girl Scouts of Minnesota donated $50.00 for purchasing fire equipment

4f. Adopt Resolution No. 19-095 authorizing removal of timed parking restrictions on Lake Street from Dakota Avenue/Wooddale Avenue to Library Lane (by
rescinding Resolution 4834) and the permit parking restrictions on the Lake Street municipal parking lot (by modifying Resolution 88-106).

4g. Adopt Resolution No. 19-096 authorizing the removal of parking restrictions on the north side of Walker Street west of Republic Avenue as well as outdated non-existent restrictions (by rescinding Resolution 7039, Items 3e and 4).

*It was moved by Councilmember Hallfin, seconded by Councilmember Miller, to approve the agenda as presented and items listed on the consent calendar; and to waive reading of all resolutions and ordinances.*

The motion passed 7-0.

5. **Boards and commissions**

5a. Appointment of youth and regular representatives to board and commissions

Ms. Carrillo Perez noted there are still several open positions on city board and commissions and those interested are encouraged to view them on the city website.

*It was moved by Councilmember Mavity, seconded by Councilmember Brausen, to approve the appointments of youth and regular representatives to board and commissions as listed in exhibit A.*

The motion passed 7-0.

6. **Public hearings**

6a. First reading of ordinance vacating portions of drainage and utility easements at 2631 and 2635 Xylon Ave. S

Mr. Morrison presented the staff report. He noted the easements to be vacated are not needed by the city or utility companies for any public purpose.

Mayor Spano opened the public hearing.

Mr. Brad Torell and Ms. Makayla Reimers, homeowners at 2631 Xylon Ave S, stated they were present and available for questions.

Mayor Spano closed the public hearing.

*It was moved by Councilmember Brausen, seconded by Councilmember Miller, to approve the first reading of ordinance vacating portions of drainage and utility easements and set the second reading of an ordinance for September 3, 2019.*

The motion passed 7-0.
6b.  **First reading of ordinance vacating portions of a utility easement for 5051 Highway 7**

Mr. Morrison presented the staff report. He stated Extra Space Storage proposes to vacate a portion of a utility easement at 5051 Highway 7, to allow for construction of an addition to the facility.

Mayor Spano opened the public hearing.

Peter McDaniel, 6030 S. 4th, Medford, NJ, stated he was present and available for questions on behalf of Extra Space Storage.

Mayor Spano closed the public hearing.

*It was moved by Councilmember Mavity, seconded by Councilmember Brausen, to first reading of an ordinance vacating a portion of a utility easement and set the second reading of ordinance for September 3, 2019.*

*The motion passed 7-0.*

6c.  **First reading interim ordinance extending moratorium on use and development of 3745 Louisiana Ave. S**

Mr. Walther presented the staff report. He asked if the council supports extending the moratorium temporarily restricting the use and development of the building and lands located on the subject property for up to 120 days to allow more time for the city to enact changes to the land use and other city’s official controls that were recommended in the land use and development study.

Mayor Spano opened the public hearing.

David Peterson, 3040 Idaho Ave S., noted a date in the presentation should read August 26, 2019, not 2018.

Mayor Spano closed the public hearing.

Councilmember Harris stated there are a couple businesses she is aware of that want to expand and have their eye on this site, so the faster the city moves ahead on this, the better.

Councilmember Miller asked if there would be a timing issue related to the vote on the comprehensive plan.

Mr. Walther stated the council can act on this and the comprehensive plan would still be approved by the Metropolitan Council on contingency. However, these changes are consistent with the Metropolitan Council plans, so he doesn’t anticipate any significant delays or concerns with processing the amendment.
Councilmember Miller asked if there are any time limits on the moratorium. Mr. Mattick stated one year is the deadline and there is only one 120-day extension allowed – and this is it.

Councilmember Hallfin asked for clarification, stating if a business wanted to move into the site with a similar business as what was there previously, they could do so. Mr. Walther stated yes, under the moratorium, Sam’s Club could reopen.

Councilmember Mavity pointed out this parcel and the reason for doing this; it is adjacent to a light rail station. It will provide the opportunity to remove items not conducive to pedestrians and having this conversation ensures the city is maximizing the benefits of the public investments in the area. She added the council has done significant planning for the SWLRT, and this is not brand new as it has been in motion for many years.

*It was moved by Councilmember Mavity, seconded by Councilmember Harris, to approve first reading of an interim ordinance extending the moratorium temporarily restricting development at 3745 Louisiana Ave. S., St Louis Park, and set the second reading for August 26, 2019 at a city council special meeting.*

The motion passed 7-0.

7. Requests, petitions, and communications from the public – none

8. Resolutions, ordinances, motions and discussion items

8a. **Traffic study 707: authorize removal of parking restrictions on County Road 25 Service Road.**

Mr. Manibog presented the staff report. He noted a request which came to the traffic committee to evaluate the parking restrictions along County Road 25 Service Road, made by Parkway 25, to remove parking restrictions on the north side of the service road across the street from Parkway 25. He stated this would restore 10 parking spaces and still allow 22 feet for passage of vehicles, trucks, and buses.

Councilmember Rog stated she opposed this resolution and asked for Parkway 25’s rationale for this request as well as how much parking they are required to provide. Mr. Manibog explained Parkway 25 was required to provide 206 total spaces, with 16 being on the north and east sides of the street, and in the parking garage and service lot. He added they provided 218 parking spaces.

Councilmember Miller asked why this was an issue when the city is looking to free up space and restrict parking. He stated it seems odd to have this inlet for parking, and then allow parking on the other side of the street as well.
Councilmember Harris asked about feedback from those residents against the removal of restrictions, and how their feedback was responded to. Ms. Heiser stated the council has a traffic policy, and staff routinely responds to the public when they have questions, and refers to the policy. She added when a request is received, it is weighed against the city design standards. Staff recommends support of this, but it is up to the council if they will support or not.

Councilmember Rog stated she is opposed, as this will increase congestion, noting she visited the area earlier today and noticed cars pausing for each other to pass, and saw a truck go through. She has concerns about this especially during winter, with snow, adding she sees problems with this, with the city’s goals of getting cars off streets, and prioritizing pedestrian traffic. She found no compelling rationale to allow two-sided parking here and create more problems.

Councilmember Brausen stated he appreciates the rationale of Councilmember Rog, the ward councilmember, but does see this as a wide roadway, which fits consistently with the city policy and pavement there already. He noted it can be approved now and changed again at a later date. He stated he will follow the recommendation of the traffic committee.

Councilmember Mavity stated the street is wide enough to accommodate cars parking on both sides, and for cars to slow down to pass is fine. She agreed with the staff recommendation.

Councilmember Hallfin stated he will defer to the ward councilmember as well, and will oppose the motion tonight.

Councilmember Rog stated she is frustrated as this feels like it is going in a direction which is opposite of what the city does, and this will be confusing to drivers as well. She stated she disapproves of this request.

Mayor Spano also deferred to the ward councilmember, adding he will not support this request either.

*It was moved by Councilmember Brausen, seconded by Councilmember Mavity, to adopt a Resolution authorizing removal of parking restrictions on the north side of the County Road 25 Service Road west of Glenhurst Avenue (by rescinding Resolution No. 19-203 item 1).*

The motion failed 3-4 (Councilmembers Hallfin, Rog, Miller and Mayor Spano opposed).

**8b. Traffic Study 708: Authorize installation of all-way stop controls at Zarthan Avenue and 29th Street (petition). Resolution No. 19-097**

Mr. Manibog presented the staff report. He noted this was brought to the traffic committee in June of 2018, but the traffic committee did not recommend the resident’s request. A petition has now been circulated and in July 2019, staff received the petition
for a 3-way stop sign. He noted 6 comments were received from residents through email, and two were in support of adding the stop signs while four were against.

Councilmember Rog noted this is the street she lives on, adding there are 5 children under 5 years old on this block, there are no controls, a steep hill, and fast traffic on the street. She stated she understands and respects the work of the traffic committee, but also supports working with residents, adding that stop signs seem to be appreciated by folks who get them.

_It was moved by Councilmember Rog, seconded by Councilmember Miller, to adopt Resolution No. 19-097 authorizing installation of all-way stop controls on Zarthan Avenue and 29th Street._

_The motion passed 7-0._

9. **Communications**

Councilmember Brausen announced an upcoming fundraiser at LTD Brewing in Hopkins.

Councilmember Harris noted the upcoming Community Link event on August 21 from 5 – 7:30 p.m., at the ROC, which is a community event for folks who have needs for the upcoming school year and fall season. She added further information is on the city website.

10. **Adjournment**

The meeting adjourned at 7:40 p.m.

______________________________________  ______________________________________
Melissa Kennedy, city clerk  Jake Spano, mayor
1. **Call to order**

1a. **Roll call**

Mayor Spano called the meeting to order at 6:20 p.m.

Councilmembers present: Mayor Jake Spano, Tim Brausen, Rachel Harris, Anne Mavity, Thom Miller, and Margaret Rog.

Councilmembers absent: Steve Hallfin

Staff present: City Manager (Mr. Harmening), Engineering Director (Ms. Heiser), Planning Zoning Supervisor (Ms. McMonigal), Sr. Management Analyst (Ms. Carrillo Perez), and Recording Secretary (Ms. Pappas).

Guests:

2. **Presentations – none**

3. **Approval of minutes – none**

4. **Approval of agenda and items on consent calendar - none**

5. **Boards and commissions - none**

6. **Public hearings - none**

7. **Requests, petitions, and communications from the public – none**

8. **Resolutions, ordinances, motions and discussion items**

8a. **Second reading of interim ordinance extending moratorium on use and development of 3745 Louisiana Ave. S. Ordinance No. 2566-19.**

   *It was moved by Councilmember Mavity, seconded by Councilmember Brausen, to approve second reading and adopt Ordinance No. 2566-19 extending the moratorium temporarily restricting development at 3745 Louisiana Ave. S., St. Louis Park (“subject property”) and approve summary ordinance for publication.*

   *The motion passed 6-0 (Councilmember Hallfin absent).*
9. **Communications – none**

10. **Adjournment**

The meeting adjourned at 6:22 p.m.

____________________________________  ______________________________________
Melissa Kennedy, city clerk                  Jake Spano, mayor
The meeting convened at 6:22 p.m.

Councilmembers present: Mayor Jake Spano, Tim Brausen, Rachel Harris, Anne Mavity, Thom Miller, and Margaret Rog.

Councilmembers absent: Steve Hallfin

Staff present: City Manager (Mr. Harmening), Engineering Director (Ms. Heiser), Sr. Engineering Project Manager (Mr. Sullivan), Chief Financial Officer (Mr. Simon), Sr. Management Analyst (Ms. Carrillo Perez), and Recording Secretary (Ms. Pappas).

Guests: Sharon Rodning Bash, consultant; Jamie Marshall, Exec Director Friends of the Arts

1. Arts and culture strategic framework development process

The St. Louis Park Friends of the Arts (FOTA) was recently awarded a grant by the Metropolitan Regional Arts Council to complete a strategic framework outlining the future development of arts and culture in the community. The city is working with FOTA on this initiative and FOTA has hired Ms. Rodning Bash to facilitate this process. Ms. Rodning Bash introduced herself, stating she has worked in arts and culture for over 25 years. She noted she has worked in smaller communities and suburban areas, helping to build culture and perspective.

Jamie Marshall, Executive Director of FOTA, explained the initiative will seek to provide a cohesive roadmap for arts and culture to continue to grow and thrive in the community. The project will also identify key assets and opportunities within St. Louis Park that benefit the quality of life and seek realization of the city’s five strategic priorities, using the arts. Mr. Marshall added the project also seeks to create opportunities for leaders in the community to work together to establish a common set of goals and vision for the future.

Councilmember Harris asked how FOTA is connecting with the community. Ms. Rodning Bash stated they welcome suggestions from the council on that, and if there are specific groups to reach out to, or concerns, to please send them their way.

Councilmember Harris stated she has contacts with groups of people with rich heritage and backgrounds, adding it would be valuable to hear from them.

Councilmember Miller thanked FOTA for their work and asked if the Metropolitan Regional Arts Council reached out to them. Mr. Marshall stated FOTA identified their grant program as an opportunity for organizational development. He added with St. Louis Park’s focus on arts as part of community life and well-being, FOTA viewed this as a way to work with the city on a unified message.
Councilmember Rog stated she is curious if this project will be about gathering information from the community to provide back to the city, or if this will operate as more of a department within the city. Ms. Carillo-Perez stated it might be both – either is a possibility.

Councilmember Brausen stated he is excited about this work and noted he is on the places committee, which is working to integrating artwork into the light rail. He asked that FOTA please engage this group, as they are looking for ways to fund art that was defunded by the federal government.

Councilmember Mavity asked that they speak with the business community, who has some very creative folks in it. She stated it will be helpful to add artwork into work on the climate action plan, and other city infrastructure plans, in order to get more traction, and explore doing this with more creativity.

Mayor Spano added as an undergraduate who majored in art and sculpture, and also worked in this field for a while, he would like to embed creativity in various areas throughout the city, and not only incorporate murals on walls, but to go deeper. He is interested in seeing how this evolves and how FOTA will be able to learn and elevate the question of what creativity means to people, and what forms it takes.

A follow-up meeting with the city council and FOTA is scheduled for October 2019.

2. Connect the Park status update

Mr. Sullivan gave an overview of the Connect the Park program and a status update. He noted the original 10-year plan was approved in 2013 and 2019 marks the halfway point of this initiative.

Mr. Sullivan pointed out the original estimated cost for implementing the entire 10-year plan was $26,672,915. To date, $15,275,164 has been spent on Connect the Park projects, including the segments approved for construction. He explained the funding source for these improvements is primarily general obligation bonds. Future projects are projected to cost $36,000,000, with the potential future total of the program at $51,581,491.

Mr. Sullivan also noted the following points:
- Extended anticipated completion timeline moves from 2023 to 2027
- Continued evolution of best practices and policy direction have led to better projects but have come at considerable higher costs
- Majority of cost escalation is related to bikeway construction

Mr. Harmening stated staff is asking council where they want to go with this project, in light of the future projected costs.

Councilmember Mavity stated she wants to continue with the policy, and noted originally, the proposal was much more extensive and has been narrowed down significantly. She asked about the cost escalation year over year, and what the differences are. Ms. Heiser stated costs have
increased based on inflation, and projects. She added the majority of the increased costs come from creating bike trails and widening roads to include parking.

Councilmember Mavity asked about bollards for protection of bikers, and if these can be included in city bike trails that are along a road. Ms. Heiser stated 30% of bollards would need to be replaced after every winter, and they also prevent drivers from getting to parking spaces. She stated plows are not able to clean streets with them, and they are better in areas with no driveways.

Councilmember Mavity stated she feels what has been completed to date is helping the community become more attractive, but costs do have to be managed. She added St. Louis Park is attractive to folks because of this and because of the light rail, and she hopes this will continue as more is to be done on this plan.

Councilmember Harris thanked staff for this overview. She asked how the living streets policy impacted construction costs. Ms. Heiser stated parking was the issue, so parking bays were created. She noted that everything must meet state guidelines as well as the standards of the comprehensive plan.

Councilmember Harris asked about protected bikeways and how these can be created to empower kids to ride bikes to school, and for the comfort of families. She also noted that much time and effort has been spent on best practices for cars, and now it’s time to focus on bikes, cargo bikes, and scooters, and how they are accommodated on city roads, and for all ages.

Councilmember Rog asked if staff feels like they are in a challenging position, in operating off priorities from council that have not been committed to. Ms. Heiser stated from staff’s perspective, direction is provided from the council and they base their recommendations on policy, while looking at standards and best practices. She added staff wants to bring forward the best project, and always will want to check in with council on all projects. Ms. Heiser added at the end of the day, the council is the policy maker, and staff follows their direction.

Councilmember Rog stated she would like to see more alternative and flexible plans from staff before making decisions, as council is discussing projects.

Councilmember Miller stated he liked the policy questions, pointing out this must fit within the city’s strategic priorities. He stated the city needs to continue with Connect the Park, and should also consider costs, trees, and mobility impacts each time a project comes up. He added the policy should move forward.

Councilmember Brausen stated he agrees with the plan, adding it is community driven, and how can it be done most effectively. He stated staff has done a good job laying out alternatives for the council, adding they need to balance resident’s concerns with cost impacts. While he doesn’t want to see costs expand, he does want to see the program continue to make steady progress and is supportive of the direction it is going.
Councilmember Mavity added the council has to give clear direction to staff, and make sure to be committed to staff as well. She stated she worries about making too many decisions, without enough feedback from neighbors.

Mayor Spano noted Councilmember Hallfin’s comments, stating he would like to continue with Connect the Park, be as transparent as possible, and work more on the public process. He stated projects can be adjusted as needed, but it would be a mistake to put Connect the Park on hold.

Mayor Spano stated he is impressed with this community, which has maintained its momentum during this process, and noted he would like to see more transit and pedestrian projects. He did, however, have concerns with the goals, money, and processes in place with Connect the Park, and advocates pausing to revisit the goals and how they have changed since the project began. He added the council needs to check in with residents and look at the budget and costs again.

Mayor Spano added he would like to have Springboard help with this and bring some creativity into the process in order to look at things differently. He stated using a different paradigm for discussing this with the community would be helpful and a different approach, allowing for more discussion with the community on costs.

Ms. Heiser stated there are no new projects in the queue for 2020, and there will be more time to revisit Connect the Park.

It was the consensus of the council to continue this discussion with staff and discuss more policy questions, while re-visiting the plan again at a future date.

3. Future study session agenda planning

Ms. Carrillo Perez presented the results of the survey conducted with council on priority topics for future study session agendas. The following projects will be discussed in this order as per council recommendation:

1. Discuss public process expectations and outcomes
2. Prioritize walking/biking/mass transit/motor vehicles
3. Easy access to nature
4. Westwood Hills Nature Center Access Fund
5. Election holiday
6. SEEDS
7. Community and Neighborhood sidewalk designation
8. Revisit housing setback, FRA
9. Quarterly public forums at city council meetings

Ms. Carrillo Perez asked the council when they would like to discuss the topic of crisis communication. The council stated whenever staff is prepared to discuss it, but before the end of 2019.

Mr. Harmening stated at this time, there are no topics for the September 9, 2019 Study Session agenda, so the meeting is cancelled, unless anything changes.
Councilmember Brausen noted a concept idea for the area around a marsh, of which councilmembers are aware. Mr. Harmening stated staff will update the council on this project with a written report.

Councilmember Rog asked about the written report from the ESC and how to call attention to various aspects of the report. Mayor Spano stated bringing this up at the end of the study session is an appropriate time to discuss items.

Councilmember Rog stated there are some logical points to point out from the ESC report, including reorganizing and hiring additional staff. She asked if additional staff was necessarily the best way to approach work on the Climate Action Plan. She also pointed out the ESC’s call to elevate a climate emergency declaration, and wanted to be sure this was also noted. She asked that this discussion be elevated to a study session.

The meeting adjourned at 9:10 p.m.

Written Reports provided and documented for recording purposes only:

4. July 2019 monthly financial report
5. Connect the Park – 28th Street pedestrian improvements update
6. Food security and access study update
7. Overhead utility undergrounding discussion
8. Needs assessment for cable television franchise renewal
9. Update – PLACE Via Sol and Via Luna projects
10. Telecommunication advisory commission transition update
11. Environment and Sustainability Commission (ESC) Quarterly Report

Melissa Kennedy, city clerk
Jake Spano, mayor
The meeting convened at 5:20 p.m.

Councilmembers present: Mayor Jake Spano, Tim Brausen, Steve Hallfin (arrived 6:18 p.m.), Rachel Harris, Thom Miller, and Margaret Rog.

Councilmembers absent: Anne Mavity

Staff present: City Manager (Mr. Harmening), Chief Financial Officer (Mr. Simon), Deputy City Manager/Human Resources Director (Ms. Deno), Finance Manager (Mr. Ebensteiner), City Assessor (Mr. Bultema), Director of Community Development (Ms. Barton), and Recording Secretary (Ms. Pappas).

1. **2020 budget**

Mr. Simon stated at the study session on August 12, council discussed a preliminary levy range of 4-6% over last year. He continued given additional funding proposed for advancing its strategic priorities, a majority of the council considered a preliminary levy at the upper end of the range. He presented a 5.61% preliminary tax levy for council consideration and discussion, noting that at the last meeting the figure was 6.23%. Mr. Simon also noted the HRA levy rate proposed is .0185%.

Mr. Simon noted for the median value home in St. Louis Park, the annual dollar change would approximately be $73.79.

Councilmember Brausen asked if the city was committed to spending what the chart shows for the HRA levy. Mr. Harmening stated the council can allocate spending any way it likes, adding if the council wanted to use the HRA levy for something else in 2021, they can do so, as this is an annual decision.

Councilmember Rog stated she would support the .0185% HRA levy; however, noted 20% of the full $1.3 million was going to fund housing related salaries. She has concerns with this tool and about the housing trust fund sitting empty this past year, when it is the best tool the city has for creating affordable housing. She stated over the past 3 years, St. Louis Park has created 55 affordable units and 17 more are coming to Elmwood; however, the city is not going as fast as they would like to, and she is not willing to give up this funding to reduce the levy.

Councilmember Rog stated she would like to dedicate all of the HRA levy to the affordable housing trust fund.

Councilmember Miller agreed, adding affordable housing partnerships take years, and he would like to move forward on this now, to get the process started. He stated he would like to see the HRA levy funds go fully to the affordable housing trust fund.
Councilmember Brausen stated the council needs to balance the needs of the community and the question becomes how much affordable housing the community wants to subsidize. He stated he has not heard from his constituents about creating more affordable housing, adding they are most concerned about raising taxes. He is hesitant to allocate all of the HRA levy to affordable housing and prefers to follow staff recommendations.

Councilmember Harris stated she is in favor the .0185% for the HRA levy, but would like to see how this goes, and make adjustments as needed. She asked Ms. Barton about the financial tools available for affordable housing. Ms. Barton noted the various tools including TIF, TIF pooling, housing and redevelopment funds, and the HRA levy as well, along with affordable housing grants and low-income housing tax credit.

Mayor Spano stated he is interested in putting money into the housing trust fund but will leave it to staff to determine the best way to manage these funds. He asked Ms. Barton about land trust ownership programs to help keep housing affordable. Ms. Barton stated staff is currently looking into these types of programs.

Councilmember Miller added raising taxes on residents and the elderly who are on fixed incomes is not the solution. He added he wants taxes to stay closer to the metro area wage growth indexes.

Councilmember Brausen stated he is frustrated and prefers to keep taxes in the range staff is recommending. He stated the council has committed to the climate action plan and race equity programs, and it is difficult for staff to create the budget without direction from council. Councilmember Brausen added his taxes will go up $75 per year, plus utility costs, and taxes from the schools as well, and while he would like to do something about home ownership in the city, he is comfortable raising the levy, and is willing to dedicate more to housing as well. He stated the community has certain expectations about services, and he does not see where staff can extract any savings on this budget in light of the goals. He stated he supports this budget.

Councilmember Rog stated this is not a sustainable path when looking at the following items:
- 6.75 new FTE’s in 2020 budget
- 45% of general fund is an increase of 6.7% per year for public safety
- 11.7% for increased debt service
- HRA salaries moving from housing rehab fund to HRA levy
- Wage growth at 2.8% on average and social security increases of 1.5% per year

Councilmember Rog stated the city is trending in a problematic direction relative to income growth, and she will not support the 5.61% levy increase.

Councilmember Harris stated she sees her role as giving direction to staff to fund the strategic priorities set by the council. She noted she has done several ride-alongs with both police and fire and learned much about what officers deal with on their beats. She stated the police force is staffed fairly thin, and overtime is used if needed for coverage. Councilmember Harris added she is very much in favor of adding another officer to the staffing and is concerned for the welfare of officers, especially as they deal with more incidents of mental health issues. She
asked in response to staffing increases and moving the housing related salaries to the general fund, how comfortable it will be to amend the HRA levy next year, if the decision is made to do so.

Mr. Simon stated salaries are being paid by bond revenue fees primarily in the housing rehab fund, not the general fund, so a stable funding source for housing salaries is being created by using the HRA levy.

Councilmember Harris stated it is important to know what residents want and asked how often the city surveys residents. Mr. Harmening stated residents will be surveyed the 1st quarter of 2020, adding there has been no resident survey conducted since 2011.

Councilmember Harris stated she is curious to learn if residents would accept a lower level of service within the city, so as to reduce the levy for future years. She would like a question about this on the resident survey. She added she wants to balance requests from residents with being fiscally responsible, and to find out from residents if they would take responsibility for various city services in exchange for a lower tax rate. She stated she supports the HRA levy at .0185% and the tax levy of 5.61%.

Councilmember Hallfin also agrees with the HRA levy and tax levy figures, adding he hopes it would go down.

Mayor Spano stated he is fine with the tax levy at 5.61% and will leave management of the money to staff. He added while he has been campaigning, no residents have talked to him about climate change or racial equity. They have asked him about road services, city services, and the like. He added he does not get much push-back from residents on the city’s levy rate being too high.

The meeting adjourned at 6:25 p.m.

Melissa Kennedy, city clerk                                      Jake Spano, mayor
Executive summary

Title: 2nd reading of ordinances rezoning 3745 Louisiana Ave. S. and amending the zoning code

Recommended action:
- Motion to approve second reading and adopt Ordinance amending the official zoning map under Chapter 36 of the St. Louis Park Code of Ordinances and approve the Summary Ordinance for publication.
- Motion to approve second reading and adopt Ordinance amending Chapter 36 of the St. Louis Park Code of Ordinances relating to self-storage facilities and approve the summary ordinance for publication.

Policy consideration: Does the city council support the proposed zoning districts for the property at 3745 Louisiana Ave. S. and provisions related to self-storage facilities for the city as a whole?

Summary: The above actions would implement recommendations of the land use and development study of the property at 3745 Louisiana Ave. S. that the city conducted after the closing of the former Sam’s Club retail store. These actions implement an amendment to the future land use designation within the comprehensive plan, approved by the city council on September 3, 2019 pending review and authorization by the Metropolitan Council.

City council voted 6 to 0 to approve the first reading of the ordinances on September 3, 2019 and set the second reading for September 16, 2019.

Financial or budget considerations: None at this time.

Strategic priority consideration: St. Louis Park is committed to providing a broad range of housing and neighborhood oriented development.

Supporting documents:
- Discussion
- Map highlighting the proposed rezoning of property
- Ordinance approving rezoning
- Summary Ordinance for publication – rezoning
- Ordinance approving text amendment regarding self-storage facilities
- Summary Ordinance for publication – self-storage facility

Prepared by: Laura Chamberlain, consultant planner, HKGi
Reviewed by: Sean Walther, planning and zoning supervisor
Karen Barton, community development director
Approved by: Tom Harmening, city manager
Discussion

Background: A land use study was conducted for the property at 3745 Louisiana Ave. S. after the closing of the former Sam’s Club retail store. As a result of the study, the city council directed staff to implement city controls to promote future development on the site that could be transit oriented, allowing for a mix of uses with an emphasis on high density housing, and intensified uses along regional investments of the future SWLRT station at Louisiana Avenue. This direction has been implemented through a 2040 Comprehensive Plan amendment, changing the future land use designation for the site to TOD – Transit Oriented Development, which was approved by the city council on September 3, 2019 and is pending review and authorization by the Metropolitan Council.

The next steps of implementation after the comprehensive plan amendment include rezoning of the site and text amendments to the zoning code.

Summary of the rezoning:
- Rezones the subject property from C-2 General Commercial zoning district to BP Business Park on the northern half of the property and R-C High-Density Multiple-Family Residence on the southern half of the property on the Official Zoning Map.

Summary of the zoning code amendment:
- Adds a definition for self-storage facility to Sec. 36-5.
- Adds self-storage facility as a “permitted with conditions” use in the I-P and I-G districts, with conditions listed.

Public Input:
Neighborhood meeting: These changes were discussed at a neighborhood meeting on August 8, 2019. Six residents from the South Oak Hill neighborhood attended; the conversation covered the following topics:
- Concerns over environmental contamination with site and SWLRT:
  - Safety during demolition / construction
  - Long-term safety
- Concern over additional traffic along Louisiana Avenue.
- Desire for more direct communication about projects in the area.

Public hearing: The planning commission held a public hearing on these items on August 21, 2019. Two members of the public spoke during the hearing. Both were members of the organization SLP Seeds and encouraged the city and planning commission to consider this site to meet the needs of food security in the area and consideration of a civic land use designation of the property.
Zoning Districts

- POS  Park and Open Space
- R-1  Single-Family Residence
- R-2  Single-Family Residence
- R-3  Two-Family Residence
- R-4  Multiple-Family Residence
- R-C  High-Density Multiple-Family Residence
- M-X  Mixed Use
- C-1  Neighborhood Commercial
- C-2  General Commercial

- BP  Business Park
- O  Office
- I-P  Industrial Park
- I-G  General Industrial
- PUD  Planned Unit Development
- Floodplain
- FloodFringe
- Floodway

Effective: May 13, 2019
Ordinance No. ____-19

Ordinance amending the St. Louis Park official zoning map

The City of St. Louis Park does ordain:

Section 1. The city council has considered the advice and recommendation of the planning commission (Case Nos. 19-19-CP and 19-20-Z).

Section 2. The city council voted on September 3, 2019, to approve Resolution No. 19-093 amending the 2040 Comprehensive Plan and the future land use designation for the subject property located at 3745 Louisiana Avenue South from Commercial to Transit Oriented Development. Said comprehensive plan amendment is associated with this ordinance and requires Metropolitan Council review and authorization to put it into effect.

Section 3. The St. Louis Park Official Zoning Map is hereby amended to change the zoning district boundaries and reclassify from C-2 General Commercial to BP Business Park the following lands, legally described as follows:

That part of Lot 1, Block 1, SAMS CLUB ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota, lying northerly of a line to be described as commencing at the southwest corner of said Lot 1; thence on an assumed bearing of North 22 degrees 32 minutes 15 seconds West along the west line of said Lot 1 a distance of 142.29 feet to an angle point in said west line of Lot 1; thence North 15 degrees 54 minutes 13 seconds West along said west line of Lot 1 a distance of 60.87 feet; thence North 11 degrees 33 minutes 02 seconds West along said west line of Lot 1 a distance of 224.61 feet to the point of beginning of said line to be described; thence North 65 degrees 23 minutes 36 seconds East 669.52 feet to the east line of said Lot 1 and said line there terminating.

Section 4. The St. Louis Park Official Zoning Map is hereby amended to change the zoning district boundaries and reclassify from C-2 General Commercial to R-C High-Density Multiple-Family Residence the lands legally described as follows:

That part of Lot 1, Block 1, SAMS CLUB ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota, lying southerly of a line to be described as commencing at the southwest corner of said Lot 1; thence on an assumed bearing of North 22 degrees 32 minutes 15 seconds West along the west line of said Lot 1 a distance of 142.29 feet to an angle point in said west line of Lot 1; thence North 15 degrees 54 minutes 13 seconds West along said west line of Lot 1 a distance of 60.87 feet; thence North 11 degrees 33 minutes 02 seconds West along said west line of Lot 1 a distance of 224.61 feet to the point of beginning of said line to be described; thence North 65 degrees 23 minutes 36 seconds East 669.52 feet to the east line of said Lot 1 and said line there terminating.

Section 5. The above described lands are subject to a moratorium on the use and development of the buildings and lands located at 3745 Louisiana Avenue South. The original moratorium was adopted by interim ordinance 2542-18. The moratorium was extended by interim ordinance 2566-19. Said moratorium is hereby terminated upon the effective date of this ordinance.
**Section 6.** This ordinance shall take effect not less than fifteen days following publication and upon Metropolitan Council authorization to place the comprehensive plan amendment into effect.

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<tr>
<td>First Reading</td>
<td>September 3, 2019</td>
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<tr>
<td>Second Reading</td>
<td>September 16, 2019</td>
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<tr>
<td>Date of Publication</td>
<td>September 19, 2019</td>
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<tr>
<td>Date Ordinance takes effect</td>
<td>Upon Metropolitan Council authorization of the associated comprehensive plan amendment and no sooner than October 4, 2019</td>
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Reviewed for administration: Adopted by the City Council September 16, 2019

Thomas K. Harmening, city manager

Attest:

Melissa Kennedy, city clerk

Approved as to form and execution:

Soren Mattick, city attorney
SUMMARY FOR PUBLICATION

Ordinance No. ____-19

An ordinance relating to amending the official zoning map

This ordinance amends the official zoning map of the City of St. Louis Park for the property located at 3745 Louisiana Avenue South (PID 1711721430073) from C-2 General Commercial District to BP Business Park District for the northern half and R-C High Density Multiple Family Residence District for the southern half.

This ordinance shall take effect upon Metropolitan Council authorization of the associated comprehensive plan amendment and no sooner than October 4, 2019.

Adopted by the City Council September 16, 2019

Jake Spano /s/
Mayor

A copy of the full text of this ordinance is available for inspection with the City Clerk.

Published in St. Louis Park Sailor: September 19, 2019
Ordinance No. ____-19

Ordinance regarding self-storage facilities

The City of St. Louis Park does ordain:

Section 1. Chapter 36 of the St. Louis Park City Code is hereby amended by adding underscored text and deleting strikethrough text. Section breaks are represented by ***.

Section 36-4 Definitions
***
Self-Storage Facility means any real property designed and used for the purpose of renting or leasing individual storage space to individuals, organizations, or businesses who are to have access to such facility for the purpose of storing and removing personal property; a self-storage facility is not a warehouse/storage facility.
***

Section 36-243 I-P industrial park district
***
(c) Uses permitted with conditions.
***
(13) Self-storage facility. The conditions are as follows:
   a. No hazardous or flammable materials shall be stored on site.
   b. No auctions, commercial sales/rentals, garage sales, or other activities not consistent with the approved storage use shall be conducted on the premises.
   c. No separate, dedicated utility connections, namely, electricity, water, telephone, cable TV, or gas, will be provided to the individual units.
   d. No unit within a self-storage facility shall be utilized as a place of business.
   e. Outdoor storage is permitted with the following conditions:
      1. Only commercial and recreational vehicles may be stored outside.
      2. The vehicles must be properly licensed and in operable condition.
      3. The outdoor storage area shall not exceed ten percent of the property size.
      4. The outdoor storage area shall be located in the interior of the site.
      5. The outdoor storage area shall be screened from view from surrounding properties with a 15-foot landscaped buffer consisting of an 8-foot privacy fence and trees.
***

Section 36-244 I-G general industrial district
***
(c) Uses permitted with conditions.
***
(18) Self-storage facility. The conditions are as follows:
   a. No hazardous or flammable materials shall be stored on site.
   b. No auctions, commercial sales/rentals, garage sales, or other activities not consistent with the approved storage use shall be conducted on the premises.
   c. No separate, dedicated utility connections, namely, electricity, water, telephone, cable TV, or gas, will be provided to the individual units.
   d. No unit within a self-storage facility shall be utilized as a place of business.
e. Outdoor storage is permitted with the following conditions:
   1. Only commercial and recreational vehicles may be stored outside.
   2. The vehicles must be properly licensed and in operable condition.
   3. The outdoor storage area shall not exceed ten percent of the property size.
   4. The outdoor storage area shall be located in the interior of the site.
   5. The outdoor storage area shall be screened from view from surrounding properties with a 15-foot landscaped buffer consisting of an 8-foot privacy fence and trees.

Section 2. This ordinance shall take effect fifteen days after publication.

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Reviewed for administration: Adopted by the City Council September 16, 2019

Thomas K. Harmening, city manager Jake Spano, mayor

Attest: Approved as to form and execution:

Melissa Kennedy, city clerk Soren Mattick, city attorney
A copy of the full text of this ordinance is available for inspection with the City Clerk.

Published in St. Louis Park Sailor: September 19, 2019
Executive summary

Title: Accept donation from National Association of Government Web Professionals

Recommended action: Motion to adopt Resolution approving acceptance of a monetary donation from the National Association of Government Web Professionals in an amount not to exceed $2,500 for all related expenses for Jason Huber, Information Technology Manager, to attend the 2019 National Association of Government Web Professionals National Conference in Salt Lake City, Utah.

Policy consideration: Does the city council wish to accept the gift with restrictions on its use?

Summary: State statute requires the city council’s acceptance of donations. This requirement is necessary in order to make sure the city council has knowledge of any restrictions placed on the use of each donation prior to it being expended.

The City of St. Louis Park’s Information Technology Manager, Jason Huber, represents the National Association of Government Web Professionals (NAGW) as their Midwest Director.

As a result of Mr. Huber’s board member status, the National Association of Government Web Professionals will compensate all related expenses to attend National Association of Government Web Professionals National Conference, September 18-20, 2019, in Salt Lake City, Utah in an amount not to exceed $2,500.

The city attorney has reviewed this matter. His opinion is that state law permits the payment of such expenses by this organization, regardless of whether the funds come from primary or secondary sources. It is treated as a gift to the city and a resolution needs to be adopted by the city council determining that attendance at this event serves a public purpose and accepting the gift. The resolution needs to be adopted before attendance at the conference.

Financial or budget considerations: This donation will be used toward the expenses incurred by Jason Huber’s attendance to the National Association of Government Web Professionals National Conference in Salt Lake City, Utah.

Strategic priority consideration: Not applicable.

Supporting documents: Resolution

Prepared by: Jason Huber, information technology manager
Reviewed by: Clint Pires, chief information officer
Approved by: Tom Harmening, city manager
Resolution No. 19-____

Resolution accepting donation from National Association of Government Web Professionals for expenses for Jason Huber to attend the 2019 National Association of Government Web Professionals National Conference

Whereas, The City of St. Louis Park is required by State statute to authorize acceptance of any donations; and

Whereas, the City Council must also ratify any restrictions placed on the donation by the donor; and

Whereas, the National Association of Government Web Professionals will compensate all related costs, in an amount not to exceed $2,500, for the City’s Information Technology Manager, Jason Huber, to attend the National Association of Government Web Professionals National Conference, September 18-20, 2019, in Salt Lake City, Utah; and

Now therefore be it resolved by the City Council of the City of St. Louis Park that the gift is hereby accepted with thanks to the National Association of Government Web Professionals with the understanding that it must be used for expenses incurred by Jason Huber to attend the 2019 National Association of Government Web Professionals National Conference held in Salt Lake City, Utah.

Reviewed for administration:  Adopted by City Council on September 16, 2019

Thomas K. Harmening, city manager  Jake Spano, mayor

Attest:

Melissa Kennedy, city clerk
Executive summary

Title: Resolution appointing election judges for the 2019 municipal and school district General Election

Recommended action: Motion to adopt Resolution appointing election judges for the November 5, 2019 municipal and school district general election.

Policy consideration: None – the city council is required to formally appoint election judges under Minnesota election law.

Summary: MN Statute 204B.21, Subd. 2 and St. Louis Park Home Rule Charter section 4.03 provide that election judges for precincts shall be appointed by the governing body of the municipality at least 25 days before the election at which the judges will serve. Election judges are assigned to precincts based on availability, statutory party balance requirements, and the number required for each location to adequately serve voters. Some election judges work full day shifts while others opt to work half-day shifts. Election judges are allowed to serve without affiliation to a major political party, but may be exempt from performing certain tasks at the precinct. The resolution contains the names of those individuals who have been assigned to work at a precinct on November 5, 2019. All judges are required to complete at least two hours of training under state law. In St. Louis Park, most election judges attend two training sessions, one focused on equipment and one focused on Election Day forms and procedures, for a total of approximately four hours of training. Students from St. Louis Park High School and Benilde-St. Margaret’s will also be working as judges in our precincts on Election Day. Student judges serve without party affiliation. We have also established a collaboration with Partnership Resources, Inc. to employ adults with disabilities in various roles at our polling places.

This is the first year ranked-choice voting is being used. Every effort is being made to ensure we are adequately staffed and prepared to provide excellent service to voters on Election Day. We are fortunate to have a very dedicated group of election judges who are diligently learning about the ranked-choice system. Each precinct will also have election judges trained to conduct exit polling to obtain base line data from voters about their experience at the polls, including their use of the ranked-choice system. This will allow us to identify trends in municipal elections over time and gauge how well our voters are engaging with and understanding the system. St. Louis Park currently has approximately 32,000 registered voters.

Financial or budget considerations: The 2019 budget includes the funds required to hire and train election judges.

Strategic priority consideration: St. Louis Park is committed to creating opportunities to build social capital through community engagement.

Supporting documents: Resolution, Exhibit A – Precinct Assignment List

Prepared by: Melissa Kennedy, city clerk
Approved by: Tom Harmening, city manager
Resolution No. 19-____

Resolution appointing election judges for the 2019 municipal and school district General Election

Whereas, the municipal and school district General Election will be held on November 5, 2019 at the following precinct locations:

- Ward 1 Precinct 1 – Beth El Synagogue, 5225 Barry St. W.
- Ward 1 Precinct 2 – Peter Hobart Elementary School, 6500 26th St. W.
- Ward 1 Precinct 3 – St. Louis Park City Hall, 5005 Minnetonka Blvd.
- Ward 1 Precinct 4 – Central Community Center, 6300 Walker St.
- Ward 2 Precinct 5 – Union Congregational Church, 3700 Alabama Ave. S.
- Ward 2 Precinct 6 – St. Louis Park Recreation Center, 3700 Monterey Dr.
- Ward 2 Precinct 7 – Susan Lindgren Elementary School, 4801 W 41st St
- Ward 2 Precinct 8 – Aldersgate United Methodist Church, 3801 Wooddale Ave S
- Ward 3 Precinct 9 – Knollwood Place Apartments, 3630 Phillips Parkway
- Ward 3 Precinct 10 - Lenox Community Center, 6715 Minnetonka Blvd.
- Ward 3 Precinct 11 – St. Louis Park Senior High School, 6425 33rd St. W.
- Ward 3 Precinct 12 – Aquila Elementary School, 8500 31st St. W.
- Ward 4 Precinct 13 – Westwood Lutheran Church, 9001 Cedar Lake Road
- Ward 4 Precinct 14 – Park Harbor Church, 1615 Texas Ave. S.
- Ward 4 Precinct 15 – Peace Presbyterian Church, 7624 Cedar Lake Road
- Ward 4 Precinct 16 – St. Louis Park Middle School, 2025 Texas Ave. S.

Whereas, as authorized by Minnesota Statute 204B.21, Subd. 2 and St. Louis Park Home Rule Charter section 4.03, election judges for precincts shall be appointed by the governing body of the municipality no later than 25 days before each election; and

Now therefore be it resolved by the St. Louis Park City Council that the individuals named in Exhibit A and on file in the office of the city clerk are hereby appointed to serve as election judges, absentee ballot board judges, or alternate judges for the 2019 Municipal and School District General Election; and

It is further resolved that as authorized under Minnesota Statute 204B.21, Subd. 2, the St. Louis Park City Council also appoints all members appointed to the Hennepin County absentee ballot board, under the direction of the Hennepin County Elections Manager, to serve as members of the St. Louis Park absentee ballot board; and

Be it further resolved that the city clerk is authorized to make any substitutions or additions as deemed necessary.

Reviewed for administration: Adopted by the city council Sept. 16, 2019

Thomas K. Harmening, city manager Jake Spano, mayor

Attest:

Melissa Kennedy, city clerk
City council meeting of September 16, 2019 (Item No. 4c)
Title: Resolution appointing election judges for the 2019 municipal and school district General Election

**Judge Board Report, 2019 Local Fall Election**

**General Election, Tuesday, November 5, 2019**

**St Louis Park W-1 P-01**
Beth El Synagogue, 5225 Barry St. W., St. Louis Park, MN 55416
- Theresa Ruttger, Chair
- Susanne Adler, Co-Chair
- Irving Carper
- Sharon Fuller
- Jackie Jones
- Marvin Mohr
- Barbara Resnick
- Tom Kukuk
- Dahlia Krebs
- Pam Feldman
- Eitan Grad
- Maggie O'Connor
- Kate Redden
- Mark Schwartz
- Lesa Tieszen

**St Louis Park W-1 P-02**
Peter Hobart Elementary School, 6500 26th Street West, St Louis Park, MN 55426
- Margaret Marek, Chair
- Katherine Kloehn, Co-Chair
- Jane Ahrens
- Brent Cook
- Scott Ryan
- Ariann Scott
- Rachel Gunderson
- Zoe Younger
- Aaron Grossman
- Kellie Hultgren
- Bryan Olson
- Jill Rohret
- David Rotert

**St Louis Park W-1 P-03**
St Louis Park City Hall, 5005 Minnetonka Blvd, St Louis Park, MN 55416
- Susan Ritten, Chair
- Ann Olson, Co-Chair
- Carol Kohler
- Kelly Munoz Hernandez
- Lynn Schwartz
- Esther Smith
- Barb Virum
- Ruth McCarthy
- Julie Carroll
- Casey Merkwan
- Carolyne Turk

**St Louis Park W-1 P-04**
Central Community Center, 6300 Walker Street, St Louis Park, MN 55416
- Mary Maynard, Chair
- Paul Martin, Co-Chair
- Jorge Garcia
- Peggy Adelmann
Judge Board Report, 2019 Local Fall Election

St Louis Park W-2 P-05
Union Congregational Church, 3700 Alabama Ave S, St. Louis Park, MN 55416
  Kay Drache, Chair
  David Richards, Co-Chair
  Phillip Erwin
  Eric Nevermann
  Barbara Ruhl
  Tim Schwarz
  Derrell Deming
  Roberta Gale
  Gloria Murman
  Lonni Ranallo

St Louis Park W-2 P-06
St Louis Park Recreation Center, 3700 Monterey Dr, St Louis Park, MN 55416
  David Larson, Chair
  Debra Wuebker, Co-Chair
  Paul Amla
  Ellen Lewin
  Alison Sipkins
  Katherine Carpenter
  Jeffrey Gershone
  Sigrid Hutcheson
  Trina Levin
  Brian Nerheim

St Louis Park W-2 P-07
Susan Lindgren Elementary School, 4801 41st Street West, St Louis Park, MN 55416
  Loren Botner, Chair
  Henry Solmer, Co-Chair
  Todd Hendrickson
  Heather Mainella
  Amelia Merfeld
  Charles Nowak
  Richard Erickson
  Mary Kuhfeld
  Jeff Narabrook
  Dorothy Rand
  Joy Showalter
  Ernest Tursich

St Louis Park W-2 P-08
Aldersgate Methodist Church, 3801 Wooddale Ave S, St Louis Park, MN 55416
  Julie Manuel, Chair
  Marguerite Krause, Co-Chair
  Patricia Flynn
  Kathy Grose
  Janice Jones-Klausing
  Mary Jo Lochan
  Kris Stapleton
City council meeting of September 16, 2019 (Item No. 4c)
Title: Resolution appointing election judges for the 2019 municipal and school district General Election

**Judge Board Report, 2019 Local Fall Election**

**St Louis Park W-3 P-09**  
Knollwood Place Apartments, 3630 Phillips Pkwy, St Louis Park, MN 55426  
  William Tape, Chair  
  Kimball Justesen, Co-Chair  
  Dalia Katz  
  Karen Kiecker  
  Katie Larson  
  Rick Person  
  Krystal Oeth  
  Amy Bobence  
  Wesley Hanson  
  Joan Hjelmeland  
  Aimee Jackson  
  Kari Konopliv

**St Louis Park W-3 P-10**  
Lenox Community Center, 6715 Minnetonka Blvd, St Louis Park, MN 55426-3499  
  Martin Lee, Chair  
  Richard Dworsky, Co-Chair  
  Brenda Berglund  
  Rob Jewell  
  Gail Miller  
  Rita Martinez  
  Karne Nelson-Zilka  
  Theresa Welcher  
  Jennifer Wittuhn

**St Louis Park W-3 P-11**  
St Louis Park Senior High School, 6425 33rd Street West, St Louis Park, MN 55426-3498  
  Janet Benson, Chair  
  Kimberly Aune, Co-Chair  
  Jacqueline Buda  
  Susanne Mattison  
  Richard Olson  
  Mary Sincheff  
  Allan Boyce  
  Irene Cho

**St Louis Park W-3 P-12**  
Aquila Primary Center, 8500 31st Street W, St Louis Park, MN 55426  
  Todd Adler, Chair  
  Sara Mutchler, Co-Chair  
  Patricia Campbell  
  Brendalee Litman  
  Dave Miller  
  Steve Nachtwey  
  Mark Ennenga  
  Judy Knudson  
  Sally Anne Dunn  
  Teri Olson  
  JoAnn Ridgway  
  Judy Simmons

**St Louis Park W-4 P-13**
Judge Board Report, 2019 Local Fall Election

Westwood Lutheran Church, 9001 Cedar Lake Rd, St Louis Park, MN 55426
   Angela Fischels, Chair
   Kathy Metzker, Co-Chair
   Rogene Bergquist
   Linda Hines
   Nicki Pretzer
   Gary Berkovitz
   Steven Erickson
   Jamie McReynolds
   Jeanne Stevens
   Rich Thorne
   Mary Wickersham

St Louis Park W-4 P-14
Park Harbor Church, 1615 Texas Ave So, St. Louis Park, MN 55426-2518
   Lawrence Grose, Chair
   Mary (Gina) Soucheray, Co-Chair
   Arlene Bleecker
   Lyn Culbert
   Sheila Desnick
   Jim Brimeyer
   Doug Jones
   Kathy McKay
   Jean Miller
   Meredith Paul
   Kay Peltier
   Barb Person
   Eirik Rasmusson
   LeAnn Sawatzky

St Louis Park W-4 P-15
Peace Presbyterian Church, 7624 Cedar Lake Rd So, St Louis Park, MN 55426
   Roger Ruth, Chair
   Elaine Savick, Co-Chair
   Christine Johnson
   Patricia Kremer
   Brenda Martens
   Elaine Rider
   John White
   Marjonie Laskey
   Mary Smigleski
   Dana Uhrig-Fox

St Louis Park W-4 P-16
St Louis Park Middle School, 2025 Texas Ave S, St Louis Park, MN 55426
   David Brehmer, Chair
   Jeff Huebner, Co-Chair
   Laura Butterbaugh
   Dorothy Claus-Yurik
   Ken Huiras
   Alene Walker
   Sarah Johnson
   Rick Marsden
   Deanna Spiden
   Julie Weaver

Absentee voting staff: Richard Erickson, Mary Hendrix, Linda Hines, Josephine Jacobs, Mary Maynard, Mary Wickersham
Executive summary

Title: Licensed premises amendment - Top Ten Liquors, 5111 Excelsior Blvd.

Recommended action: Motion to approve a premises amendment to the off-sale intoxicating liquor license for Yayin Gadol, LLC dba Top Ten Liquors, located at 5111 Excelsior Blvd. in St. Louis Park.

Policy consideration: Does council support the proposed expansion of the licensed premises for Top Ten Liquors?

Summary: Top Ten Liquors has requested a premises amendment to their existing off-sale liquor license located at 5111 Excelsior Blvd. Top Ten Liquors will be expanding their business into an adjacent space located in the Miracle Mile Shopping Center, increasing the size of the space from approximately 4,500 square feet to approximately 6,750 square feet. No other changes will be made in ownership or management. City code requires that amendments to the premises be approved by the council, however no public hearing is required.

If council approves the premises amendment to Top Ten Liquors, no liquor will be sold in the updated premises until a certificate of occupancy has been issued and all zoning requirements have been approved.

Financial or budget considerations: Not applicable.

Strategic priority consideration: Not applicable.

Supporting documents: None

Prepared by: Chase Peterson-Etem, office assistant – city clerk’s office
Reviewed by: Melissa Kennedy, city clerk
Approved by: Tom Harmening, city manager
Executive summary

Title: Resolution approving bylaw revisions to the telecommunications advisory commission

Recommended action: Motion to adopt Resolution approving bylaw revisions allowing for the transition of the telecommunications advisory commission to the community technology advisory commission.

Policy consideration: Will the proposed bylaw revisions allowing for the transition of the telecommunications advisory commission to the community technology advisory commission support the city council and the city in achieving progress in the city’s five strategic priorities?

Summary: Following a discussion of proposed changes at a June 24 city council study session, at its August 7, 2019, meeting, commission members reviewed the existing bylaws and approved revisions to allow for the new community technology advisory commission. Proposed revisions were submitted to the city council as a study session report August 26, 2019, with no questions or concerns resulting.

As per the rules and procedures for boards and commissions, bylaws must be consistent with the city code and any proposed amendments require council approval.

Financial or budget considerations: Costs may be associated with outreach and education initiatives suggested by the commission. It’s expected that the city’s cable TV fund can support those incidental costs. Any future major initiatives recommended by the commission may result in more significant budget implications.

Strategic priority consideration: Not applicable. This commission believes changes to its bylaws supporting the transition to the community technology advisory commission will result in support and advancement of all the city’s strategic priorities.

Supporting documents: Resolution

Prepared by: Jacque Smith, communications and marketing manager
Reviewed by: Clint Pires, chief information officer
Melissa Kennedy, city clerk
Maria Carrillo-Perez, senior management assistant
Approved by: Tom Harmening, city manager
Resolution No. 19-____

Authorize changes to bylaws to transition the telecommunications advisory commission to the community technology advisory commission

Whereas, at the June 24, 2019, city council study session, telecommunications advisory commission members and city staff presented a proposed change to the commission name and mission; and

Whereas, the city council expressed its support for the name and mission change; and

Whereas, at its August 7, 2019, meeting, commission members reviewed the existing bylaws and approved proposed changes to allow for the new community technology advisory commission; and

Whereas, the approved bylaw and city code changes were submitted as a written report at the August 26, 2019, city council study session; and

Whereas, no questions or concerns about the bylaw changes were expressed by city council.

Now therefore be it resolved by the City Council of the City of St. Louis Park, Minnesota, that the bylaw changes as presented are approved.

Reviewed for administration: Adopted by the City Council September 16, 2019

Thomas K. Harmening, city manager Jake Spano, mayor

Attest:

Melissa Kennedy, city clerk
Executive summary

Title: Approve North Cedar Lake Regional Trail cooperative agreement with Three Rivers Parks District

Recommended action: Motion to authorize the mayor and city manager to execute the North Cedar Lake Regional Trail cooperative agreement with Three Rivers Park District.

Policy consideration: Does the city council support the city’s continued use of the North Cedar Lake Regional Trail?

Summary: On May 3, 1999, the city entered into a cooperative agreement with the Suburban Hennepin Regional Park District (Three Rivers Park District) to construct the Hutchinson Spur Trail (North Cedar Lake Regional Trail), from Hopkins to Minneapolis. The term of this agreement was 20 years, and it expired last May.

Many changes have occurred since the original agreement was approved. With the expansion and popularity of the regional trail system, it is recommended that the updated cooperative agreement change with it. Since the beginning of the year, staff has been working with the park district on a new agreement. The terms of the new agreement are detailed in the discussion section of this report.

Financial or budget considerations: This new agreement has Three Rivers as the owner of the trail. This change in ownership means that they will hold the annual lease with BNSF for the trail. This annual cost, $10,000, has been paid by the city for the last 20 years. With this new agreement, Three Rivers will be responsible for the lease payment.

Strategic priority consideration: St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely and reliably.

Supporting documents: Discussion Agreement

Prepared by: Debra Heiser, engineering director
Reviewed by: Cindy Walsh, operations and recreation director
Approved by: Tom Harmening, city manager
Discussion

Background: On May 3, 1999, the city entered into a cooperative agreement with the Suburban Hennepin Regional Park District (Three Rivers Park District) for the Hutchinson Spur Trail (North Cedar Lake Regional Trail). This agreement formalized the partnership and described the various roles and responsibilities of the city and park district. The agreement term was for 20 years and expired in May 2019.

In the original agreement, the city designed, constructed and owned the trail. The agreement granted the park district a license for use of the trail. In addition, it designated that any future maintenance and upkeep of the trail would be the responsibility of the park district. Most of the cost for the trail in St. Louis Park was paid for by the city with the park district paying for the construction cost in the City of Hopkins.

Present considerations: Many changes have occurred since the original agreement was approved. With the expansion and popularity of the regional trail system, it is recommended that the updated cooperative agreement change with it. Since the beginning of the year, staff has been working with the park district on a new agreement.

Attached is the updated cooperative agreement between the City of St. Louis Park and the park district. This agreement was drafted with the assistance of the city attorney, city staff and park district staff. Provisions of the agreement which staff would specifically point out to the city council are as follows:

- The trail will be owned and operated by the park district.
- Minor changes to the trail route can be made administratively. Major changes to the route must be approved by both parties.
- The city will convey to the park district easements for the portion of the trail not currently covered by easement. The park district will grant a license to the city for their use of the trail for pedestrian, in-line skating and bicycle use as a part of the park district's regional system.
- The park district will be solely responsible for the renovation, replacement, repair, maintenance, and upkeep of the regional trail.
- The agreement does allow the city, at its discretion, to conduct snow removal operations. This is handled through a winter use permit.
- The agreement does not expire. However, it may be terminated through mutual agreement.

Next steps: In addition to the cooperative agreement, there is also a lease agreement with BNSF for the portions of the trail that is within their right-of-way. That agreement expires in October 2019. The park district is working with BNSF on updating that agreement and will be responsible for the annual lease payment.

In the coming months, staff will be working on developing easements for the portions of the trail that are on city property. These easements will be brought to the city council for approval when they are completed.
CITY OF ST. LOUIS PARK
AND
THREE RIVERS PARK DISTRICT

NORTH CEDAR LAKE REGIONAL TRAIL
COOPERATIVE AGREEMENT

This agreement (the "Agreement") is made and entered into this ___ day of __________________ 2019, by and between the Three Rivers Park District, a body corporate and politic and a political subdivision of the State of Minnesota ("Park District"), and the City of St. Louis Park, a Minnesota municipal corporation ("City").

WHEREAS, Park District is a political subdivision of the State of Minnesota authorized by statute to acquire, establish, operate, and maintain park facilities and regional trail systems; and

WHEREAS, City and Park District supported the expansion of the regional trail system within the City, and specifically, the North Cedar Lake Regional Trail ("Regional Trail"); and

WHEREAS, City previously granted a license to the Park District for operation of the Regional Trail within their city on June 1, 1999; and

WHEREAS, the license expires on May 31, 2019 and the Park District requests continued responsibility for the operation and maintenance of the Regional Trail; and

WHEREAS, Park District and City desire to cooperate for continued operation of the regional trail on city owned lands; and

NOW THEREFORE, in consideration of the mutual covenants herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, City and Park District agree as follows:

A. Regional Trail Route and Status. The regional trail route is shown on Exhibit A. Both parties agree minor changes of the final regional trail route in the future are allowable in order to best capitalize on opportunities to secure land, develop the trail, create a high-quality regional trail corridor, be fiscally responsible, or similar. City Manager or designee and Park District Superintendent or designee shall have authority to approve minor changes to the regional trail corridor route. Substantial changes in the route must be approved by both parties and may require a public engagement process.

B. Property Rights. City shall acquire and convey to Park District permanent property rights for purposes of establishing a continuous and contiguous regional trail corridor where Park District does not already have rights in place. Regional trail corridor shall typically be 20 feet wide, with a minimum width of 14 feet, unless otherwise agreed upon. City may fulfill this responsibility through public trailway easements, fee-title property, or permanent irrevocable permit or any combination thereof (individually and collectively referred to hereafter as 'Easement') provided that a permanent irrevocable permit and license shall only be used in situations where City does not have an interest in real property but does have the legal authority to construct, maintain, and operate sidewalks, trails, and other such
public ways within the permit area. Non-fee title property rights (i.e. easements and permits) conveyance documents shall adhere to typical public trailway easement and permanent irrevocable permit (in the general form attached hereto as Exhibit B) unless otherwise agreed upon by both parties.

Park District shall not be responsible to reimburse City for acquisition of property rights it already holds. Park District shall not be obligated to proceed with any obligation under this Agreement except to reimburse City for agreed upon property rights reimbursement expenses until City has conveyed to Park District an Easement sufficient to create continuous and contiguous regional trail corridor. Park District shall reimburse City the amount paid for property rights within 180 days of notice by City, unless otherwise agreed upon.

Park District may at its sole discretion also acquire property rights for purposes of creating a continuous and contiguous regional trail corridor from willing sellers. In such cases, City shall approve via resolution Park District’s acquisition of property rights so long as the acquisition is consistent with the approved route as shown on Exhibit A, or is otherwise acceptable to City.

In the event City’s right to so maintain a regional trail is lost by vacation, condemnation, revocation of license or permit, or otherwise, City will acquire such additional rights, titles and interests as are needed to provide a continuous and contiguous regional trail corridor at City expense. If the City’s loss of such right to maintain a regional trail occurs after construction of the regional trail, the City shall reconstruct the regional trail, if necessary, at City expense, subject to credit for any compensation Park District may receive for loss of its regional trail.

In locations where the City meets its Easement responsibilities via an irrevocable permit and license, the City represents that it currently has or will obtain the legal right and authority to construct, maintain, and operate regional trail within the permit area.

The parties recognize that certain Trail segments and road/railroad crossings may require agreements with third parties such as the Minnesota Department of Transportation (“MnDOT”). The parties to this Agreement shall cooperate to secure necessary permissions to use such crossings and bridges. In the event that necessary permissions cannot be secured, this Agreement may be terminated by either party provided that monies due to either party is first paid.

C. **Design and Construction.** Design and construction of the regional trail and associated structures and road crossings shall be in accordance with the Typical Trail Sections (Exhibit C) and standards and guidelines adopted by the Park District. The Park District will have final discretion over regional trail and safe crossing design and the interpretation and execution of engineering best practices.

D. **Permits and Assessments.** City shall not unreasonably withhold City approvals, City permits, and other official City permissions necessary for the Park District to operate, maintain, reconstruct and construct the regional trail. In consideration of the Park District’s performance under this Agreement including its maintenance obligations, City hereby agrees that the Park District shall not be subject to assessment by the City pertaining to improvements made on the lands included in, or adjacent to, the regional trail corridor.
E. **Inconsistent Rights.** The City, for itself, its successors and assigns, hereby covenants that it will not construct nor grant others the right to construct any structures or improvements within the Easement areas, which are inconsistent with the rights and interests herein granted to Park District.

F. **Operation and Maintenance.** Park District and its agents and licensees shall have the sole and exclusive right and authority to operate and control the regional trail and to establish rules and regulations governing its use to the extent not in conflict with ordinances of the City.

Park District will be responsible for the renovation, replacement, repair, maintenance, and upkeep of the regional trail except bridges, tunnels and other structures owned by others, and as provided in Section H. Park District shall be solely responsible for establishing maintenance standards for the regional trail, which will be consistent district wide.

Park District will not be responsible for maintaining city boulevard trees, grass, or other plantings associated with adjacent city roadways or city park lands.

Park District reserves the right to remove any vegetation or object that obstructs the use or safety of the regional trail including adjacent safety zones in accordance with Exhibit C – Typical Trail Sections.

G. **Trail Uses and Purposes.** Regional trail shall be open to the general public and be used exclusively for outdoor recreation and commuter activities, including but not limited to non-motorized uses such as walking, jogging, skating, and biking. The use of electric-assisted bicycles as defined in Minnesota State Law and Other Power Limited Mobility Devices as defined by the American with Disabilities Act and in accordance with Park District Policy are permitted. Commercial micro-mobility devices such as electric foot scooters, electric assisted bikes, bicycles, or other small mobility devices which are licensed with the City are permitted.

In addition, motor vehicles used by the City or Park District for maintenance, law enforcement or other public uses will be permitted on the regional trail. Routine maintenance and patrol with motor vehicles will be conducted from adjacent roadways where feasible.

H. **Winter Use.** As of the date of this Agreement, Park District policy is to leave the regional trail open to the public in winter but perform no winter maintenance. Park District reserves the right to operate and maintain the regional trail for winter use in its sole discretion. The City may request a Park District Winter Use Permit to operate and maintain the regional trail during winter months. Such permit will require City, among other things, to assume responsibility for trail maintenance, operation and liabilities associated with winter use.

I. **Signage.** The Park District shall be responsible to furnish, install, and maintain the trail information sign/kiosk program at Park District expense. Signage will indicate that the regional trail is owned/operated by the Park District. City may provide additional signage within the regional trail corridor, provided however, that Park District shall approve additional signage, and that City shall be responsible for providing and maintain respective signage.
The party responsible for trail design, construction and/or reconstruction shall provide all trail regulatory signs as prescribed by the Minnesota Manual on Uniform Traffic Control Devices (Mn MUTCD), as a part of the design and construction of the Trail. Park District shall be responsible for the maintenance of regulatory signs post-construction at Park District expense.

City shall be responsible for providing and maintaining roadway crossing treatments such as pedestrian striping, road signs and/or other treatments as prescribed by Mn MUTCD, or as appropriate when the regional trail cross a City, County or State roadway where a City obligation exists.

J. **Utilities.** City shall at all times retain the right to maintain, repair or replace any existing utilities and related facilities in, on, or under said regional trail provided that if any such activities by the City shall or may damage or limit the use of the regional trail, the City will give the Park District ninety (90) days prior written notice of the same (except in cases of emergency). The City will upon completion of such activities so affecting the regional trail or any portion thereof, restore the regional trail to its preexisting condition or better.

City and Park District recognize that prior notice is needed to develop temporary trail detour routes and temporary signage. City and Park District will cooperatively determine and implement a temporary detour route when feasible.

K. **Law Enforcement.** The City may patrol and police the regional trail in such manner and by such persons as the City shall deem necessary, and may enforce all rules and ordinances of the City except as provided herein. Notwithstanding anything herein to the contrary, the Park District shall have the right to enforce its rules, regulations and ordinances with respect to the regional trail. City shall not promulgate any ordinance, rule or regulation which contravenes any ordinance, rule or regulation of Park District with respect to the regional trail or which contravenes this Agreement.

L. **Indemnification.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law. Minnesota Statutes Chapter 466 and other applicable law govern the parties’ liability. To the full extent permitted by law, this Agreement is intended to be and shall be construed as a “cooperative activity” and it is the intent of the parties that they shall be deemed a “single governmental unit” for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, Subd. 1a (a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party. In addition to the foregoing, nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.

M. **Successor and Assigns.** The Agreement shall be binding upon the parties hereto and their respective successors and assigns, provided, however, that neither City nor Park District shall have the right to assign its rights, obligations and interests in or under this Agreement to any other party without the prior written consent of the other party.

N. **Amendment, Modification or Waiver.** No amendment, modification or waiver of any condition, provision or term of this Agreement shall be valid or of any effect unless made in writing and signed by the party or parties to be bound, or its duly
authorized representative. Any waiver by either party shall be effective only with respect to the subject matter thereof and the particular occurrence described therein, and shall not affect the rights of either party with respect to any similar or dissimilar occurrences in the future.

O. Rights and Remedies Cumulative. The rights and remedies provided by this Agreement are cumulative and no right or remedy at law or in equity which either party hereto might otherwise have by virtue of a default under this Agreement nor the exercise of any such right or remedy by either party will impair such party’s standing to exercise any other right or remedy.

P. No Agency. Nothing contained herein and no action by either party hereto will be deemed or construed by such parties or by any third person to create the relationship of principal and agent or a partnership or a joint venture or any other association between or among the parties hereto.

Q. Saving Provision. If any provision of the Agreement shall be found invalid or unenforceable with respect to any entity or in any jurisdiction, remaining provision of the Agreement shall not be affected thereby, and such provisions found to be unlawful or unenforceable shall not be affected as to their enforcement or lawfulness as to any other entity or in any other jurisdiction, and to such extent the terms and provisions of this Agreement are intended to be severable.

R. Termination. This Agreement may be terminated by Park District or City by mutual agreement or as otherwise provided in this Agreement. This Agreement shall be terminable by either party upon a material breach by the other party.

The provisions of Section L survive termination with respect to claims that arise from actions or occurrences that occurred prior to termination.

S. Governing Laws. This Agreement will be construed in accordance with the laws of the State of Minnesota.

T. Title and Signing Authority. City warrants that it will own good and marketable title to all property in which City provides public trailway easement or real property rights to Park District and that the undersigned is authorized to execute this Agreement.

U. Enforcement. In the event either party should bring an action to enforce the terms of this Agreement, the prevailing party shall be entitled to recover from the other all of the legal or other expenses of the prevailing party, including reasonable attorneys’ fees, and to have the same awarded as part of the judgment in the proceeding in which legal expenses and attorneys’ fees were awarded.

V. Notices. Any notice given under this Agreement shall be deemed given on the first business day following the date the same is deposited in the United States Mail (registered or certified) postage prepaid, addressed as follows:
IN WITNESS WHEREOF, Park District and City have entered into this Agreement as of the date and year first above written.

Three Rivers Park District, a public corporation and political subdivision of the State of Minnesota

Dated: ____________  By: __________________________
Its Chair – Board of Commissioners

City of St. Louis Park, a Minnesota municipal corporation

Dated: ____________  By: __________________________
Its Mayor

Dated: ____________  By: __________________________
Its City Clerk
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<td>Public Trailway Perpetual Easement and Permanent Irrevocable Permit Agreement</td>
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<td>Typical Trail Sections</td>
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Exhibit A
Regional Trail Route

[Map showing the North Cedar Lake Regional Trail alignment]

North Cedar Lake Regional Trail Alignment
Exhibit B
Public Trailway Perpetual Easement and Permanent Irrevocable Permit Agreement

PUBLIC TRAILWAY PERPETUAL EASEMENT AND PERMANENT IRREVOCABLE PERMIT AGREEMENT

This Public Trailway Easement ("Easement") and Permanent Irrevocable Permit ("Permit"), made this ______ day of ________, 201_, by the City of ____________, a Minnesota municipal corporation ("Grantor") to Three Rivers Park District, a political subdivision of the State of Minnesota, Hennepin County, Minnesota ("Grantee").

RECITALS

WHEREAS, Grantor and Grantee entered into a Trailway Cooperative Agreement ("Agreement") for ___________ Regional Trail ("Trail") dated as of ___________ __, 201_; and

WHEREAS, pursuant to the Agreement, Grantor agreed to convey to Grantee an Easement and/or Permit as further described herein and Grantee agreed to accept Easement and/or Permit according to the terms and conditions contained herein; and

WHEREAS, Grantor is the fee owner of certain real property in Hennepin County, Minnesota, legally described on the attached Exhibit A ("Easement Area"); and

WHEREAS, Grantor is not the fee owner, but has legal authority to construct, maintain and operate sidewalks, trails, and other such publicways and Permit within the area legally described on the attached Exhibit B ("Permit Area"); and

WHEREAS, said Easement provided by the Grantor does not convey ownership of lands within the Easement and Permit Areas to the Grantee.

NOW THEREFORE, in consideration of mutual covenants contained within the Agreement referenced above, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Grantor agrees to as follows:

TERMS OF PERPETUAL EASEMENT AND PERMANENT AND IRREVOCABLE PERMIT

1.) Grant of Easement. Grantor grants and conveys to the Grantee the Easement legally described and depicted on the attached Exhibit A. The Easement shall be perpetual, shall run with the land, shall be binding upon Grantor and its successors and assigns and shall be for the benefit of Grantee and its successors and assigns. The Easement shall be non-exclusive; provided, however, this Easement shall be prior to and superior to any other easement hereinafter granted. Any future easement shall be subject to and subordinate to, and shall not interfere with, the Easement without the consent, in writing, of Grantee.

2.) Grant of Permit. Grantor grants and conveys to the Grantee the permanent, irrevocable Permit legally described and depicted on the attached Exhibit B. In accordance with the Agreement, the Grantor may substitute a Permit for an Easement only where the Grantor currently does not own property rights sufficient to convey an Easement. The Permit shall be permanent, shall be binding upon
Grantor and its successors and assigns shall be for the benefit of Grantee and its successors and assigns. The Permit shall be non-exclusive; provided, however, this Permit shall be prior to and superior to any other permitted use of the permitted area, hereinafter granted. Any future permit shall be subject to and subordinate to, and shall not interfere with, the Permit without the consent, in writing, of Grantee.

3.) **Scope of Easement and Permit.** The perpetual non-exclusive Easement and Permit granted herein includes the right of the Grantee, its contractor, agents, and employees to locate, install, construct, reconstruct, operate, maintain, inspect, alter and repair within the described Easement and Permits Areas any of the following facilities and amenities: public sidewalk or trail, trail signage, informational kiosks, benches, bike racks, fences, trail bridges/tunnels, and any other trail related structure.

4.) **Trail Use and Purposes.** This Easement and Permit is for public trailway purposes only. The Trail shall be open to the general public, and be used exclusively for outdoor recreation and commuting including but not limited to walking, jogging, skating, biking, and uses allowed under State and Federal law including, but not limited to, other personal driven mobility devices (OPDMD’s) and electric personal assistive devices. In addition, motor vehicles used for maintenance, law enforcement or other public uses will be permitted within the Easement and Permit Areas.

5.) **Loss of Property Rights.** Grantor warrants that it will defend and indemnify Grantee against any loss, expense, or interruption to the contiguity of the Trail, and, further shall, at its own expense, take all necessary action, including, but not limited to, the use of eminent domain to secure a continuous and contiguous trail corridor. These obligations of Grantor may be specifically enforced by Grantee and further all costs of such enforcement, including reasonable attorney’s fees, shall be paid by Grantor.

6.) **Property Rights and Execution Authority.** The Grantor warrants that it 1) owns good and marketable title to the Easement Area, 2) has legal rights to construct, maintain and operate sidewalks, trails and other such public ways within the Permit Area, 3) has the right, title and capacity to convey the Easement and Permit to Grantee, and 4) that the undersigned is authorized to execute this Easement and Permit.

7.) **Environmental Matters.** Grantor shall provide Grantee written documentation of any and all previously and/or currently present hazardous materials, pollutants, or other containments within the Easement and Permit Areas known to the Grantor. Grantee shall not be responsible for any costs, expenses, damages, obligations, including penalties and reasonable attorney’s fees, or losses resulting from any claims, actions, suits or proceedings based upon the release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the Easement and Permit Areas prior to the date of this instrument.

8.) **Binding Effect.** The terms and conditions of this instrument shall run with the land and be binding on the Grantor, its successors and assigns.
Exhibit B
Public Trailway Perpetual Easement and Permanent Irrevocable Permit Agreement

In witness whereof, the said parties have caused this instrument to be executed on the date and year first written above.

CITY ____________________

__________________________
Its Mayor

__________________________
Its City Manager

State of Minnesota )

) S.S.
County of Hennepin )

The foregoing instrument was acknowledge before me this _____ day of _____________, 20__, by _______________________ and ________________________, the Mayor and City Manager, respectively of the City of ________________, a Minnesota municipal corporation, Grantor.

____________________________
Notary Public

Notary Stamp or Seal

This instrument drafted by:
Three Rivers Park District
3000 Xenium Lane North
Plymouth, MN  55441
Exhibit B
Public Trailway Perpetual Easement and Permanent Irrevocable Permit Agreement

PUBLIC TRAILWAY EASEMENT
LEGAL DESCRIPTION

Placeholder page for legal description and graphic that can be recorded with the County.
EXHIBIT B
Easement and Limited Use Permit

Placeholder page for legal description and graphic that can be recorded with the County.
EXHIBIT C
Typical Trail Sections

NOTES:
- 2' WIDTH AT MAX. 2% SLOPE ON SHOULDER.
- 3:1 MAXIMUM SLOPE (H:V) OUTSIDE OF 2' SHOULDER.
- PREFERRED 3' CLEARANCE, 2' MIN. FROM TREES OR OTHER OBSTRUCTION.
- SEE PLAN SHEETS FOR TRAIL STRIPING.
- BOULEVARD Varies IN WIDTH, BUT SHOULD Be A MIN. OF 2'. SIGN INSTALLATION NOT APPLICABLE IN ALL AREAS.
- MAX. CROSS SLOPE 2%. (SEE CROSS SECTIONS FOR SLOPE DIRECTION).
- MIN. 3' CLEARANCE BETWEEN EDGE OF TRAIL AND EDGE OF SIGN.

M AINTAIN 10' VERTICAL CLEAR ZONE ABOVE TRAIL, TRIM TREE BRANCHES ACCORDINGLY.

SEE PLAN SHEETS AND SPECIFICATIONS FOR Seeding AND RESTORATION NOTES.

3' TYPE SPWEXA240C BITUMINOUS PAVEMENT
6' CL. 5 AGGREGATE BASE
1/2' SCARIFY, DRY, AND RECOMPACT SUBGRADE MATERIAL AS DIRECTED BY OWNER.

NOTES:
1. BITUMINOUS SHALL BE PLACED IN ONE LIFT.
2. CLASS 5 AGGREGATE BASE SHALL CONFORM TO MnDOT SPEC 3136.
3. SUBGRADE SHALL Be TEST ROLLED PRIOR TO AGGREGATE BASE INSTALLATION AND CONFORM TO MnDOT SPEC 2111.
4. WHERE BOULEVARD IS 2' TO 3' (MIN.), BOULEVARD SHALL Be CONSTRUCTED FROM IMPERVIOUS MATERIAL (E.G., BITUMINOUS, CONCRETE, PAYERS, ETC.). SPECIAL STRIPING LAYOUT MAY APPLY. (SEE PLAN SHEETS).
Executive summary

Title: Accept donation from Athletic Business for Kori Shingles to attend conference

Recommended action: Motion to adopt Resolution approving acceptance of a donation from Athletic Business in an amount not to exceed $450 to cover the registration fee for Kori Shingles, Recreation and Facilities Supervisor, to attend the Athletic Business Conference in Orlando, Florida November 13 - 16, 2019.

Policy consideration: Does the city council wish to accept the donation from Athletic Business for Kori Shingles to attend the Athletic Business Conference in 2019?

Summary: State statute requires city council’s acceptance of donations. This requirement is necessary in order to make sure the city council has knowledge of any restrictions placed on the use of each donation prior to it being expended.

The City of St. Louis Park’s Recreation and Facilities Supervisor, Kori Shingles, will attend the Athletic Business Conference, November 13 – 16, 2019 in Orlando, Florida. This conference showcases many areas within the parks and recreation industry that will provide opportunities for continuing education within the industry. Participants learn about current trends in facility management and programming. As a result of being selected as a first-time conference attendee, Athletic Business has offered to pay registration in amount not to exceed $450.

The city attorney has reviewed this matter. His opinion is that state law permits the payment of such expenses by this organization, regardless of whether the funds come from primary or secondary sources. It is treated as a gift to the city and needs to be a resolution adopted by the city council determining that attendance at this event serves a public purpose and accepting the gift. The resolution needs to be adopted before attendance at the conference.

Financial or budget considerations: This donation will be used toward the registration expense incurred by Kori Shingles to attend the Athletic Business Conference in Orlando, Florida on November 13 - 16, 2019. The remainder of her conference was budgeted for and will be paid for from the organized recreation budget.

Strategic priority consideration: St. Louis Park is committed to creating opportunities to build social capital through community engagement.

Supporting documents: Resolution

Prepared by: Stacy M. Voelker, senior office assistant
Reviewed by: Kori Shingles, recreation and facilities supervisor
Cynthia S. Walsh, director of operations and recreation
Reviewed by: Tom Harmening, city manager
Resolution No. 19-____

Resolution accepting donation from Athletic Business for Kori Shingles registration expense to attend the 2019 Athletic Business Conference

Whereas, the City of St. Louis Park is required by state statute to authorize acceptance of any donations; and

Whereas, the city council must also ratify any restrictions placed on the donation by the donor; and

Whereas, Athletic Business will compensate conference registration in an amount not to exceed $450, for the City’s Recreation and Facilities Supervisor, Kori Shingles, to attend the Athletic Business Conference, November 13 - 16, 2019, in Orlando, Florida; and

Now therefore be it resolved by the City Council of the City of St. Louis Park that the gift is hereby accepted with thanks to Athletic Business with the understanding that it must be used for registration expenses incurred by Kori Shingles to attend the 2019 Athletic Business Conference held in Orlando, Florida November 13 - 16, 2019.

Reviewed for administration:  
Adopted by the City Council September 16, 2019

Thomas K. Harmening, city manager  
Jake Spano, mayor

Attest:

Melissa Kennedy, city clerk
Executive summary

Title: TS 710: Authorize installation of parking restrictions on Vernon Avenue

Recommended action: Motion to adopt Resolution authorizing the installation of parking restrictions on the east side of Vernon Avenue from Minnetonka Boulevard to 2955/2957 Vernon Avenue.

Policy consideration: The installation of parking restrictions is allowed per the city’s established regulatory authority.

Summary: In July 2019, a request to evaluate parking along Vernon Avenue north of Minnetonka Boulevard was brought to the traffic committee for review. The request was to restrict parking on the east side of Vernon Avenue to better allow for safe two-way traffic to move.

The traffic committee reviewed the request at its August 2019 meeting. The committee’s recommendation was to install parking restrictions on the east side of Vernon Avenue from Minnetonka Boulevard to the south property line of 2955/2957 Vernon Avenue.

A letter was sent to the surrounding area looking for comments and concerns regarding the proposed parking changes. Four comments were received from residents through email or phone. Two were in support and two were against the addition of parking restrictions.

Financial or budget considerations: The cost of enacting these controls is minimal and will come out of the general operating budget.

Strategic priority consideration: St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely and reliably.

Supporting documents: Discussion
Resolution
Resident letter

Prepared by: Ben Manibog, transportation engineer
Reviewed by: Jack Sullivan, senior engineering project manager
Approved by: Tom Harmening, city manager
Discussion

Background: In July 2019, a request to evaluate parking along Vernon Avenue north of Minnetonka Boulevard was brought to the traffic committee for review. The request was to restrict parking on the east side of Vernon Avenue to better allow for safe two-way traffic to move.

The traffic committee reviewed the request to evaluate the parking on Vernon Avenue at the August 2019 meeting. The committee’s recommendation was to install parking restrictions on the east side of Vernon Avenue from Minnetonka Boulevard to the south property line of 2955/2957 Vernon Avenue.

Vernon Avenue in this location has a double yellow line that runs from the intersection at Minnetonka Boulevard to 2955/2957 Vernon Avenue. The double yellow line shows drivers where they are not allowed to pass other vehicles. As you move north on Vernon from Minnetonka, the road narrows gradually from 62 feet to 28 feet. However, when a vehicle is parked on the east side, drivers must move across the double yellow line to safely pass. The double yellow line must stay on the street as it is part of the operations of the traffic signal.

A letter was sent to the surrounding area looking for comments and concerns regarding the proposed parking changes. Four comments were received from residents through email or phone. Two were in support and two were against the addition of parking restrictions. Their comments are summarized below.

In support of the addition of parking restrictions (2 comments):
- “In fact we would be in favor of extending it a bit farther. It would improve our safety in exiting our driveway and would make it much more comfortable using Vernon Ave. It would also be nice if the signs on the west side of Vernon restricting parking were clearer and did a better job of defining the area in which parking is prohibited. With no changes it will continue to be a dangerous area”.
- “I am in favor the parking restrictions on Vernon Ave for the purpose of safe passage. In general, I encourage the city planners to look at increasing the 30 ft set back from intersections (especially off of Minnetonka Blvd). With both side parking within 30 ft of the intersection, it is often difficult to make an easy or clear turn from Minnetonka onto the side street. “

Against the addition of parking restrictions (2 comments):
- Resident called saying this was a terrible idea. People drive 50 mph down the street and don’t pay attention to the kids that live on the block. The parking stops or slows traffic on the street. Why not move the double yellow line over? They also requested a speed bump.
- Business owner called saying that restricting the parking there will force more of the bus park and riders to park on Lake Street. This influx of parking will negatively impact their customer’s ability to park.
Resolution No. 19-____

Resolution authorizing installation of parking restrictions on Vernon Avenue

Whereas, the City of St. Louis Park received a request to evaluate parking restrictions on Vernon Avenue north of Minnetonka Boulevard; and

Whereas, the traffic committee has reviewed the request and recommended the installation of parking restrictions on the east side of Vernon Avenue from Minnetonka Boulevard to the south property line of 2955/2957 Vernon Avenue; and

Whereas, St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely, and reliably.

Now therefore be it resolved by the City Council of the City of St. Louis Park, Minnesota, that the Engineering Director is hereby authorized to:

1. Install parking restrictions on the east side of Vernon Avenue from the north right of way line of Minnetonka Boulevard to the south property line of 2955/2957 Vernon Avenue.

Reviewed for administration: Adopted by the City Council September 16, 2019

Thomas K. Harmening, city manager Jake Spano, mayor

Attest:

Melissa Kennedy, city clerk
August 26, 2019

RE: Request for addition of parking restrictions on Vernon Avenue

Dear resident, business owner, or property owner,

The city has received a request to install parking restrictions on the east side of Vernon Avenue north of Minnetonka Boulevard. See picture below where the green line represents the proposed parking restriction addition.

The city’s traffic committee recommends the parking restrictions as shown above to be installed. The parking restrictions allow for the safe passage of two-way traffic on Vernon Avenue when vehicles are queued at the traffic signal.

If you have any comments or questions regarding this proposal, please contact me at 952.924.2669 or bmanibog@stlouispark.org by Monday, September 9. Comments received will be summarized in the report given to city council when the proposal is up for approval on Monday, September 16.

Sincerely,

Ben Manibog
Transportation Engineer

Cc: Debra Heiser, Engineering Director  
Margaret Rog, Ward 1 Council Member  
Tom Harmening, City Manager
Executive summary

Title: 2nd reading of ordinance regarding C1 zoning district retail and service size limits

Recommended action: Motion to approve the second reading and adopt Ordinance pertaining to size limitations for retail and service uses in the C-1 zoning district and approve summary ordinance for publication.

Policy consideration: Does city council support changes to the zoning ordinance to limit the maximum size of retail and service uses in the C-1 zoning district?

Summary: To minimize large stores that are out of scale with the character of low-density neighborhoods and to promote small businesses, the city council, on February 20, 2018, directed staff to consider options for limiting the size of businesses within commercial districts. Since then, staff conducted several discussions in study session with the planning commission and city council resulting in the proposed ordinance.

The planning commission held a public hearing on August 21, 2019. No comments were received. The commission unanimously passed a motion to recommend the council approve the ordinance.

The city council approved the first reading of the ordinance on September 3, 2019 on a 5-1 vote, with council member Brausen voting against.

Financial or budget considerations: None.

Strategic priority consideration: St. Louis Park is committed to providing a broad range of housing and neighborhood oriented development.

Supporting documents: Ordinance
Summary ordinance for publication

Prepared by: Gary Morrison, assistant zoning administrator
Reviewed by: Sean Walther, planning and zoning supervisor
Karen Barton, community development director
Approved by: Tom Harmening, city manager
Ordinance No. ____-19

An ordinance regarding size limits for retail and service uses in the C-1 Neighborhood Commercial zoning district

The City of St. Louis Park does ordain:

Section 1. Chapter 36 of the St. Louis Park City Code is hereby amended by adding underscored text and deleting the strikethrough text. Section breaks are represented by ***.

Sec 36-193. C-1 neighborhood commercial district.

***

(c) Uses permitted with conditions. A structure or land in a C-1 district may be used for one or more of the following uses.

***

(11) Service. The maximum floor area shall be 2,500 7,500 square feet.

***

(25) Retail. The conditions for retail are that the maximum floor area shall be 7,500 square feet and shall not exceed intensity classification 4 for all other measures.

(26) Large item retail. The conditions for large item retail are that the maximum floor area shall be 7,500 square feet and shall not exceed intensity classification 4.

(d) Uses permitted by conditional use permit. No structure or land in a C-1 district shall be used for the following uses except by conditional use permit.

***

(2) Exceeding classification 4. All of those uses which are permitted or permitted with conditions, which exceed an intensity classification 4, shall be conditional uses. The conditions are as follows:

a. Access shall be to a roadway identified in the comprehensive plan as a collector or arterial or shall be otherwise located so that access can be provided without generating significant traffic on local residential streets.

b. Buildings shall be located a minimum of 25 feet from any parcel that is zoned residential and used or subdivided for residential or has an occupied institutional building including but not limited to a school, religious institution or community center.
c. The use is in conformance with the comprehensive plan including any provisions of the redevelopment chapter and the plan by neighborhood policies for the neighborhood in which it is located, and conditions of approval may be added as a means of satisfying this requirement.

d. The cumulative gross floor area used for retail, large item retail, and service uses shall not exceed 10,000 square feet.

Section 2. This ordinance shall take effect fifteen days after its publication.

<table>
<thead>
<tr>
<th>First Reading</th>
<th>September 3, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second Reading</td>
<td>September 16, 2019</td>
</tr>
<tr>
<td>Date of Publication</td>
<td>September 26, 2019</td>
</tr>
<tr>
<td>Date Ordinance takes effect</td>
<td>October 11, 2019</td>
</tr>
</tbody>
</table>

Reviewed for administration:  
Adopted by the City Council Sept. 16, 2019

Thomas K. Harmening, city manager  
Jake Spano, mayor

Attest:  
Approved as to form and execution:

Melissa Kennedy, city clerk  
Soren Mattick, city attorney
Summary for publication

Ordinance No. ___-19

An ordinance regarding size limits for retail and service uses in the C-1 Neighborhood Commercial zoning district

This ordinance establishes maximum allowed floor areas for service, retail and large item retail uses in the C-1 Neighborhood Commercial zoning district.

This ordinance shall take effect 15 days after publication.

Adopted by the City Council Sept. 16, 2019

Jake Spano/s/
Mayor

A copy of the full text of this ordinance is available for inspection with the city clerk.

Published in St. Louis Park Sailor: Sept. 26, 2019
Executive summary

Title: 2020 preliminary property tax levy certification

Recommended action: Motion to adopt Resolution approving 2020 preliminary property tax levy and setting the budget public hearing date for December 2, 2019.

Policy consideration:
- Does the city council desire to set the 2020 preliminary property tax levy at $34,985,521, which is a 5.61% change over the 2019 final property tax levy?
- Does the city council desire to hold the public hearing at which the budget and levy will be discussed on Monday, December 2, 2019 and then take action on the 2020 budgets, final property tax levy, final HRA levy, and 2020-2029 capital improvement plan at the regular city council meeting on December 16, 2019?

Summary: Included is information pertaining to the 2020 preliminary property tax levy. In addition, a proposed calendar of upcoming budget discussions dates is shown.

Once the preliminary levy is set, it can be decreased but not increased. As we move ahead with our 2020 budget process and planning, we will continue to have discussions and provide more information prior to the December 2 public hearing and final adoption on December 16.

Financial or budget considerations: The proposed tax levy will help support necessary city services to be provided during 2020.

Strategic priority consideration:
All areas of the adopted strategic priorities are impacted by the city’s budget.
- St. Louis Park is committed to being a leader in racial equity and inclusion in order to create a more just and inclusive community for all.
- St. Louis Park is committed to continue to lead in environmental stewardship.
- St. Louis Park is committed to providing a broad range of housing and neighborhood-oriented development.
- St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely and reliably.
- St. Louis Park is committed to creating opportunities to build social capital through community engagement.

Supporting documents: Discussion
Resolution

Prepared by: Tim Simon, chief financial officer
Reviewed by: Nancy Deno, deputy city manager/HR director
Approved by: Tom Harmening, city manager
Discussion

Background: On May 13, 2019, staff met with the city council to discuss the 2020 budget process and the "systems thinking" approach. Staff has prepared the recommendations based on continued quality and timely delivery of core services in addition to continuing to support and align with the five strategic priorities and the key organizational cultural behaviors of collaboration, quality and responsiveness when preparing the 2020 budget. Council discussed a goal of targeting 4.00-6.00% for the preliminary levy.

At the June 17, July 22, August 12 and September 3, 2019 city council study sessions, the city council reviewed information regarding the 2020 budget and consensus was for staff to prepare a 2020 preliminary property tax levy increase of 5.61% when compared to the 2019 final property tax levy.

2020 preliminary property tax levy

There are some important key items to keep in mind for the 2020 preliminary tax levy:

- There are no levy limits in place for 2020.
- Local Government Aid (LGA) for 2020 has been certified, St. Louis Park will receive $267,271 which is $299,320 less than the $566,591 certified in 2018. These dollars go into the capital replacement fund and will be part of the long-range financial management plan.
- The strategic priorities are factored into the proposed 2020 budget.
- The 2020 preliminary property tax levy once adopted on September 16, 2019, can be decreased but not increased after that date.

2019 city final levy and 2020 city preliminary levy

A synopsis of prior year levy information and the 2020 proposed preliminary levy is shown below:

1. The 2019 preliminary levy was $33,392,261, which was 5.18% more than 2018.
2. The 2019 final levy was $33,128,261, which was 4.35% more than 2018.
3. Considering the budgets which have been submitted, strategic priorities and debt service needs, the 2020 preliminary property tax levy is proposed at 5.61%.

<table>
<thead>
<tr>
<th>Tax Capacity Based Tax Levy</th>
<th>2019 Final Levy</th>
<th>2020 Proposed</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$26,880,004</td>
<td>$27,786,200</td>
<td>$906,196</td>
<td>3.37%</td>
</tr>
<tr>
<td>Environment and Sustainability (2)</td>
<td>-</td>
<td>498,510</td>
<td>498,510</td>
<td></td>
</tr>
<tr>
<td>Race Equity and Inclusion (2)</td>
<td>-</td>
<td>324,018</td>
<td>324,018</td>
<td></td>
</tr>
<tr>
<td>Park Improvement Fund</td>
<td>810,000</td>
<td>860,000</td>
<td>50,000</td>
<td>6.17%</td>
</tr>
<tr>
<td>Capital Replacement Fund</td>
<td>1,767,700</td>
<td>1,567,700</td>
<td>(200,000)</td>
<td>-11.31%</td>
</tr>
<tr>
<td>Debt Service-current (1)</td>
<td>3,420,557</td>
<td>3,799,093</td>
<td>378,536</td>
<td>11.07%</td>
</tr>
<tr>
<td>Employee Benefit Fund</td>
<td>150,000</td>
<td>150,000</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>Housing Rehabilitation Fund (3)</td>
<td>100,000</td>
<td>-</td>
<td>(100,000)</td>
<td>-100.00%</td>
</tr>
</tbody>
</table>

$33,128,261 $34,985,521 $1,857,260 5.61%

1= Debt service levy changes for 2020 primarily due to the 2019A bonds issued for sidewalks/trails/fiber/SWLRT.
2=Line items are part of the General Fund, separated so council can start seeing investment in strategic priorities.
3=See HRA levy discussion, but offset tax levy line item with allocation from HRA levy in 2020.
**HRA property tax levy:** Council will consider the HRA levy which is recommended to be set at the maximum allowed .0185% of estimated market value, which is consistent with previous years. The amount for 2020 is estimated at $1,332,978. Per council consensus at this time a significant portion will be used for the newly created housing trust fund and housing related salaries. A final budget amount/allocation will be approved in December.

Based on the discussion at the study session regarding pooled tax increment financing (TIF) for affordable housing, pooled dollars available from the Aquila Commons district are proposed to be transferred to the Housing Rehab Fund for program expenses thereby allowing the unrestricted revenues from the private activity revenue bond fees to be used in the General Fund.

**Additional tax levy information**
By law, the city council is required to approve a 2020 preliminary property tax levy which must be certified to Hennepin County by September 30, 2019. Hennepin County will mail out parcel specific notices in mid to late November.

**Setting dates for public hearing and 2020 budget adoption**
The city is required to hold a regularly scheduled meeting at which the budget and levy will be discussed and public input is allowed, prior to final budget and levy determination. This public input meeting must occur after November 24, 2019. Past practice has been to hold the public input meeting and then schedule a subsequent meeting to adopt the final budget. If the city council chooses to continue this practice, then the dates would be the regular meeting on December 2, 2019 for the public input meeting and December 16, 2019 for adoption of the 2020 budget, tax levy, HRA levy, and 2020-2029 capital improvement plan.

**Next steps:** The following preliminary timeline has been developed for council:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 16</td>
<td>Council establishes 2019 preliminary property tax levy and HRA levy. (Levies can be reduced, but not increased for final property tax levies.)</td>
</tr>
<tr>
<td>October 7</td>
<td>1st reading of fees – public hearing</td>
</tr>
<tr>
<td>October 14</td>
<td>Review and discussion of 2020 budget, CIP, utility rates and the LRFMP. Directors or their designees in attendance as needed.</td>
</tr>
<tr>
<td>October 21</td>
<td>2nd Reading of Fees, and adoption of 2020 Utility Rates</td>
</tr>
<tr>
<td>November 4</td>
<td>(If necessary) Budget and CIP discussion prior to Truth in Taxation Public Hearing and budget presentation. 2nd Reading of Fees on Consent.</td>
</tr>
<tr>
<td>November</td>
<td>Live Facebook chat on 2020 budget and CIP.</td>
</tr>
<tr>
<td>December 2</td>
<td>Truth in Taxation Public Hearing and budget presentation</td>
</tr>
<tr>
<td>December 16</td>
<td>Council adopts 2019 Revised Budget, 2020 Budgets, final tax levies (City and HRA), and 2020 - 2029 CIP.</td>
</tr>
</tbody>
</table>
Resolution No. 19-____

Resolution approving 2020 preliminary property tax levy, and setting public hearing date for the 2020 budget and final property tax levy

Whereas, The City of St. Louis Park is required by Charter and State law to approve a resolution setting forth an annual tax levy to the Hennepin County Auditor; and

Whereas, Minnesota Statutes require approval of a preliminary property tax levy on or before September 30th of each year; and

Whereas, the city council has received the proposed budget information;

Be it further resolved that the truth in taxation public hearing will be held on December 2, 2019; and

Be it further resolved that the City Council of the City of St. Louis Park, Hennepin County, Minnesota, that the following sums of money be levied for collection in 2020 upon the taxable property in said City of St. Louis Park for the following purposes:

<table>
<thead>
<tr>
<th>2020 Preliminary TAX CAPACITY BASED TAX LEVY</th>
<th>Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$28,608,728</td>
</tr>
<tr>
<td>Debt Service</td>
<td>3,799,093</td>
</tr>
<tr>
<td>Capital Replacement Fund</td>
<td>1,567,700</td>
</tr>
<tr>
<td>Park Improvement Fund</td>
<td>860,000</td>
</tr>
<tr>
<td>Employee Administration Fund</td>
<td>150,000</td>
</tr>
<tr>
<td>TOTAL TAX LEVIES</td>
<td>$34,985,521</td>
</tr>
</tbody>
</table>

And

Be it further resolved that the chief financial officer is hereby authorized and directed to transmit this information to the County Auditor of Hennepin County, Minnesota and the Minnesota Department of Revenue, if applicable, in the format requested as required by law.

Reviewed for Administration
Adopted by the City Council September 16, 2019

Tom Harmening, city manager
Jake Spano, mayor

Attest:

Melissa Kennedy, city clerk
Executive summary

**Title:** 2020 preliminary HRA levy certification

**Recommended action:** Motion to adopt Resolution authorizing the 2020 Preliminary HRA Levy.

**Policy consideration:** Does the city council desire to approve as a preliminary levy the full 0.0185% of estimated market value allowable for HRA purposes of $1,332,978?

**Summary:** The HRA levy was originally implemented in St. Louis Park due to legislative changes in 2001 which significantly reduced future tax increment revenues. The city council elected at that time to use the levy proceeds for future infrastructure improvements in redevelopment areas. By law, these funds could also be used for other housing and redevelopment purposes. Given the council’s priorities related to affordable housing, staff recommends the HRA Levy continue at the maximum allowed by law for the 2020 budget year.

The HRA Levy cannot exceed 0.0185% of the estimated market value of the city. Therefore, staff has calculated the maximum HRA Levy for 2020 to be $1,332,978 based on valuation data from Hennepin County which is an increase of $98,377 from 2019.

**Financial or budget considerations:** The proposed preliminary HRA levy is $1,332,978 for 2020.

**Strategic priority consideration:**
All areas of the adopted strategic priorities are impacted by the city’s budget.
- St. Louis Park is committed to being a leader in racial equity and inclusion in order to create a more just and inclusive community for all.
- St. Louis Park is committed to continue to lead in environmental stewardship.
- St. Louis Park is committed to providing a broad range of housing and neighborhood-oriented development.
- St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely and reliably.
- St. Louis Park is committed to creating opportunities to build social capital through community engagement.

**Supporting documents:** Resolution

**Prepared by:** Tim Simon, chief financial officer
**Reviewed by:** Nancy Deno, deputy city manager/HR director
**Approved by:** Tom Harmening, city manager
Resolution No. 19-___

Authorizing the preliminary HRA levy for 2020

Whereas, pursuant to Minnesota Statutes, Section 469.090 to 469.108 (the “EDA Act”), the City Council of the City of St. Louis Park created the St. Louis Park Economic Development Authority (the "Authority"); and

Whereas, pursuant to the EDA Act, the city council granted to the Authority all of the powers and duties of a housing and redevelopment authority under the provisions of the Minnesota Statutes, sections 469.001 to 469.047 (the "HRA Act"); and

Whereas, Section 469.033, subdivision 6 of the Act authorizes the Authority to levy a tax upon all taxable property within the city to be expended for the purposes authorized by the HRA Act; and

Whereas, such levy may be in an amount not to exceed 0.0185 percent of estimated market value of the city; and

Whereas, the Authority has filed its budget for the special benefit levy in accordance with the budget procedures of the city in the amount of $1,332,978; and

Whereas, based upon such budgets the Authority will levy all or such portion of the authorized levy as it deems necessary and proper;

Now therefore be it resolved by the St. Louis Park City Council:

1. That approval is hereby given for the Authority to levy, for taxes payable in 2020, such tax upon the taxable property of the city as the Authority may determine, subject to the limitations contained in the HRA Act.

Reviewed for administration: ________________________________

Adopted by the City Council Sept. 16, 2019

Thomas K. Harmening, city manager

Jake Spano, mayor

Attest:

Melissa Kennedy, city clerk
Executive summary

**Title:** First reading of ordinance repealing and replacing city code Section 2-184 related to the TAC

**Recommended action:** Motion to approve the first reading of ordinance repealing and replacing city code Section 2-184 transitioning the telecommunications advisory commission (TAC) to the community technology advisory commission (CTAC) and set the second reading for Oct. 7, 2019.

**Policy consideration:** Will the proposed changes to the city code to transition the telecommunications advisory commission to the community technology advisory commission support the city council and the city in achieving progress in the city’s five strategic priorities?

**Summary:** Following a discussion of proposed changes at a June 24 city council study session, at its August 7, 2019, meeting, commission members reviewed the existing city code and approved proposed changes to allow for the new community technology advisory commission. Proposed changes were submitted to the city council as a study session report August 26, 2019, with no questions or concerns resulting.

**Financial or budget considerations:** Costs may be associated with outreach and education initiatives suggested by the commission. It’s expected that the city’s cable TV fund can support those incidental costs. Any future major initiatives recommended by the commission may result in more significant budget implications.

**Strategic priority consideration:** This commission believes changes to its bylaws and to the city code supporting the transition to the community technology advisory commission will result in support and advancement of all the city’s strategic priorities.

**Supporting documents:** Ordinance

Summary ordinance for publication

**Prepared by:** Jacque Smith, communications and marketing manager

**Reviewed by:** Clint Pires, chief information officer

Melissa Kennedy, city clerk

Maria Carrillo-Perez, senior management assistant

**Approved by:** Tom Harmening, city manager
Ordinance No. ____-19

An ordinance repealing
St. Louis Park City Code section 2-184
and replacing it with section 2-184
transitioning the telecommunications advisory commission to the community
technology advisory commission

The City of St. Louis Park does ordain:

Section 1. St. Louis Park City Code Chapter 2, Article IV, Division 2, Sec. 2-184 is repealed in its entirety and replaced by adding the following:

Sec. 2-184. Powers and duties.

The community technology advisory commission shall have the following powers and duties to:

(1) Advise and collaborate with the city council and boards and commissions on the application and use of technology for the purpose of improving city services and quality of life for St. Louis Park’s citizens, businesses and visitors.
(2) Submit to the city council by April 1 of each year an annual report of the activities of the commission during the previous year; and
(3) Perform other functions as needed to carry out these duties and responsibilities as directed by the city council and to act in an advisory capacity to the city council.

(Code 1976, § 1-323)

Section 2. This ordinance shall take effect fifteen days after its passage and publication.

<table>
<thead>
<tr>
<th>First Reading</th>
<th>Sept. 16, 2019</th>
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<tbody>
<tr>
<td>Second Reading</td>
<td>Oct. 7, 2019</td>
</tr>
<tr>
<td>Date of Publication</td>
<td>Oct. 17, 2019</td>
</tr>
<tr>
<td>Date Ordinance takes effect</td>
<td>Nov. 1, 2019</td>
</tr>
</tbody>
</table>

Reviewed for administration: Adopted by the City Council Oct. 7, 2019

Thomas K. Harmening, city manager Jake Spano, mayor

Attest: Approved as to form and execution:

Melissa Kennedy, city clerk Soren Mattick, city attorney
Summary for publication

Ordinance No. ____-19

An ordinance replacing the powers and duties of the telecommunications advisory commission for transition to the community technology advisory commission

This ordinance replaces Section 2-184 of the city code to describe the duties of the community technology advisory commission, which is replacing the telecommunications advisory commission for which duties were previously described by this section.

This ordinance shall take effect 15 days after publication.

Adopted by the City Council Oct. 7, 2019

Jake Spano /s/
Mayor

A copy of the full text of this ordinance is available for inspection with the City Clerk.

Published in St. Louis Park Sailor:  Oct. 17, 2019