

**1. Call to order**

President Hallfin called the meeting to order at 6:20 p.m.

Commissioners present: President Steve Hallfin, Tim Brausen, Rachel Harris, Anne Mavity, Thom Miller, and Jake Spano.

Commissioners absent: Margaret Rog.

Staff present: Executive Director (Mr. Harmening), City Attorney (Mr. Mattick), Senior Management Analyst (Ms. Solano), and Recording Secretary (Ms. Pappas).

**2. Roll call**

**3. Approval of minutes**

**3a. EDA meeting minutes of Oct. 21, 2019**

*It was moved by Commissioner Brausen, seconded by Commissioner Spano, to approve the Oct. 21, 2019 meeting minutes as presented.*

*The motion passed 6-0 (Commissioner Rog absent).*

**4. Approval of EDA disbursements**

*It was moved by Commissioner Mavity, seconded by Commissioner Brausen, to approve EDA disbursement claims for the period of Sept. 28 through Oct. 25, 2019.*

*The motion passed 6-0 (Commissioner Rog absent).*

**5. Reports - none**

**6. Old business - none**

**7. New business - none**

**8. Communications – none**

**9. Adjournment**

The meeting adjourned at 6:25 p.m.

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Melissa Kennedy, secretary

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President Hallfin