MINUTES
St. Louis Park Housing Authority
St Louis Park, MN
Wednesday, June 10, 2019  5:00 P.M.

MEMBERS PRESENT: Commissioner Richard Webb, Commissioner Catherine Courtney, Commissioners David Gorski, Commissioner Catherine Johnson

MEMBERS ABSENT: Commissioner William Price

STAFF PRESENT: Amy Fokuo, Marney Olson, Michele Schnitker

1. Call to Order – The meeting was called to order at 5:17 p.m.

2. Approval of Minutes – Minutes were approved. Motion to approve made by Commissioner Webb and seconded by Commissioner Gorski. Motion passed 4-0.

3. Hearings – none

4. Presentation - None

5. Unfinished Business – None

6. New Business

a. Election of officer: The Board of Commissions was asked to elect a board secretary to fill the vacancy in the position. The board elected Catherine Johnson to become the secretary. Motion to approve made by Commissioner Webb and seconded by Commissioner Gorski. Motion passed 4-0

b. Approval of revised one- and two-bedroom payment standards for the housing choice voucher program, resolutions no. 686: Staff recommended that the board approve an increase to the payment standards for the one- and two-bedrooms housing choice voucher program to more closely reflect the current rental market and provide greater choice to program participants. Motion to approve made by Commissioner Gorski and seconded by Commissioner Johnson. Motion passed 4-0

c. Procurement policy amendment, resolution no. 687: Ms. Olson recommended changes to the Procurement Policy implementing statutory changes to the Micro-Purchase and the Simplified Acquisition (small purchasing) thresholds for financial assistance. The changes are consistent with state and federal statutes and the City of St. Louis Park’s procurement policy. Commissioners requested certain clarifying edits. Motion to approve the policy with the edits made by Commissioner Webb and seconded by Commissioner Johnson. Motion passed 4-0

d. Housing authority board support for technical assistance grant application to Minnesota NAHRO, resolution no. 688: Ms. Olson recommended the board approve supporting an application to Minnesota NAHRO for technical assistance to evaluate repositioning of public housing. Motion to approve made by Commissioner Webb and seconded by Commissioner Gorski. Motion passed 4-0
7. Communications from Executive Director -
   a. Claims List – May
   b. Communications
      1. Monthly Report - none

8. Other

9. Adjournment

   Commissioner Webb moved to adjourn the meeting, and Commissioner Gorski seconded; the motion passed 4-0. The meeting was adjourned at 6:50 p.m.

   Respectfully submitted,

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   Catherine Johnson, Secretary