COVID Policies for Facility Renters
at the St. Louis Park Rec Center and Westwood Hills Nature Center
Updated 9/21/20

• If you or your guests are sick and/or knowingly have been exposed to someone who has tested positive for COVID-19, do not enter the facility.

• Masks are required for all upon entry into the facility.

• Physical distancing of people not from the same household is required.
  o Facility renter must have measures in place to aid guests with distancing while in attendance.

• Guests should report directly to the space that is rented and not congregate in the common areas of the facility.

• Follow traffic flow signage in the facility.

• Current max capacity of rentable spaces:
  o Banquet Room 40
  o Gallery 12
  o ROC (Recreation Outdoor Center) dry floor 250
  o WHNC full multipurpose room 32

  It is the responsibility of the facility renter to ensure that max capacities are adhered to.

• Avoid passing around community materials, sign-in sheets, and writing utensils.

• Food must not be self-served nor shared communally.

• The facility renter should have a guest record in case there is a COVID exposure while in attendance.

• Failure to comply with these guidelines may result in cancelation of the event and/or inability to reserve facility space in the future

• Guidelines/restrictions may be added at any time to assure the safety of facility users and staff.

Resources
• https://www.health.state.mn.us/diseases/coronavirus/safeevents.pdf