MINUTES
St. Louis Park Housing Authority
St Louis Park, MN
Wednesday, September 9, 2020   5:00 P.M.

MEMBERS PRESENT: Commissioner William Price, Commissioner Catherine Johnson,
Commissioner Richard Webb, Commissioner Paul Beck

MEMBERS ABSENT: Commissioner Catherine Courtney

STAFF PRESENT: Marney Olson, Michele Schnitker, Amy Fokuo

1. Call to Order – The meeting was called to order at 5:00 p.m.

2. Approval of Minutes – Minutes were approved. Motion to approve made by Commissioner
Webb and seconded by Commissioner Johnson. Motion passed 4-0.

3. Hearings – None

4. Presentation - None

5. Unfinished Business – None

6. New Business

a. Audit presentation: fiscal year end 2019 – Cathy Lydon from Redpath presented the final
audit report for fiscal year 2019 and answered questions. There were no findings and no
action required.

b. Authorize the allocation of up to a maximum of 53 Project-Based Housing Choice Vouchers
(PBV) and to enter a HAP contract with Perspectives, Inc. for 12 PBVs at 2753 Louisiana
Courts, Resolution No. 701: Ms. Schnitker presented the proposal for the Board to authorize
allocating up to a total of 53 project based housing choice vouchers and to enter into a HAP
contract with Perspectives, Inc. for 12 units of PBV. Motion to approve made by
Commissioner Webb and seconded by Commissioner Beck. Motion passed 4-0.

c. Authorize the establishment of a landlord incentive program, Resolution No. 702: Ms.
Schnitker presented the landlord incentive program for Housing Choice Voucher (HCV)
landlords. The housing authority received additional HCV administrative funds from HUD
under the Cares Act and has asked that it be used to provide a “signing bonus” to landlords
newly participating in the HCV program and /or leasing up new HCV households. The
program is time limited and will expire June 30, 2021. Motion to approve made by Commissioner Webb and seconded by Commissioner Johnson. Motion passed 4-0.

d. Update: Notice of Eviction Policy: Ms. Olson updated board on changes to the crime and drug free rental housing ordinance. Information only, no action required.

7. Communications from Executive Director -
   a. Claims List – October
   b. Financials - October
   c. Communications

8. Other

9. Adjournment

Commissioner Webb moved to adjourn the meeting, and Commissioner Johnson seconded; the motion passed 5-0. The meeting was adjourned at 6:17 p.m.

Respectfully submitted,

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Catherine Johnson, Secretary