COVID Policies for Facility Renters
at the St. Louis Park Rec Center and Westwood Hills Nature Center
Updated 1/11/21

- If you are sick and/or knowingly have been exposed to someone who has tested positive for COVID-19, do not enter the facility.

- Masks (face coverings) are required for everyone at all times in the facility. Staff will not enter a room to provide service if all attendees are not wearing their mask according to the state mandate.

- Physical distancing of people not from the same household is required.
  - Facility renter must have measures in place to aid guests with distancing while in attendance.

- Guests should report directly to the space that is rented and not congregate in the common areas of the facility.

- Follow traffic flow signage in the facility.

- Current max capacity of rentable spaces:
  - Banquet Room 40
  - Gallery 12
  - ROC (Recreation Outdoor Center) dry floor 250
  - WHNC full multipurpose room 32

  *It is the responsibility of the facility renter to ensure that max capacities are adhered to.*

- Avoid passing around community materials, sign-in sheets, and writing utensils.

- Food must not be self-served nor shared communally. Without food, max capacity is what is listed above. With food, room rentals are limited to two households for a maximum of 10 people.

- The facility renter should have a guest record in case there is a COVID exposure while in attendance.

- Failure to comply with these guidelines may result in cancelation of the event and/or inability to reserve facility space in the future.

- Guidelines/restrictions may be added at any time to assure the safety of facility users and staff.